

Orion Township Public Library Board of Trustees

Meeting Agenda

Thursday, April 18, 2024, 6:30 P.M.

825 Joslyn Rd., Lake Orion, MI 48362

Library Purpose: We enrich Orion Township. We accomplish this through a welcoming environment providing lifelong access to knowledge, connection, and discovery.

1. Call to order
2. Approval of agenda
3. Presentation of audit by Greg Soule of Andrews Hooper Pavlik PLC
4. Consent agenda
 - a. Minutes of 3/21/2024 Regular Library Board meeting
 - b. Bills from March 2024
5. Financial Statement and Treasurer's Report as of March 31, 2024
6. Public Comment
7. Communications
 - a. Press Coverage
 - b. Letter to the board
8. Director's Report
 - a. Library news and activities
 - b. Usage reports
 - c. Advocacy news – Advocacy day updates
9. Old Business
 - a. Parking lot project
10. Standing Committee Reports
 - a. Policy – schedule joint HR/Policy committee meeting
 - b. Finance – updates from Finance Committee meeting
 - c. Fund Development/Strategic Planning
 - i. Updates from 4/9/23 meeting
 - d. Board Development
 - i. Policy Review
 - e. Building
 - f. Human Resources – schedule joint HR/Policy Committee meeting
11. Discussion Items
 - a. Gun lock distribution
12. Action Items
 - a. Approve Finance Committee recommendations
13. Public Comment
14. Trustee Comments
15. Adjournment

Orion Township Public Library Board of Trustees
Meeting Minutes

Thursday, March 21, 2024, 6:30 P.M.
825 Joslyn Rd., Lake Orion, MI 48362

Library Purpose: We enrich Orion Township. We accomplish this through a welcoming environment providing lifelong access to knowledge, connection, and discovery.

Attendees: Abramczyk, Butki, Pergeau, Phillips, Thorndycraft, Quinn, McMunn

1. Call to order at 6:32 pm.
2. Approval of agenda – Pergeau/Quinn. Motion carried.
3. Introduction of new staff – Julie Sugg, transitions from hourly librarian to full-time to fill the Adult Services/Makerspace Librarian position.
4. Consent agenda – Quinn/Abramczyk. Motion carried.
 - a. Minutes of 2/22/2024 Regular Library Board meeting
 - b. Bills from February 2024
 - c. Financial Statement and Treasurer’s Report as of February 29, 2024
5. Public Comment – None present
6. Communications
 - a. Press Coverage
 - b. Election coverage
 - c. Battle of the Books coverage – 91 participants.
 - d. Good participation at MLK event.
7. Director’s Report
 - a. Library news and activities
 - b. Beth Sheridan announced retirement. Her position will be posted.
 - c. James Pugh announced appointment to Director of Cedar Springs library. His position will be posted.
 - d. 80 participants at Glow in the Dark event.
 - e. Auditor was in last month. Report at the April meeting.

- f. Staff is reviewing accounting software.
- g. Library hosted the primary election. Library opened early to accommodate. New this election was a limited-library-services opening, as opposed to the former practice of having the floor closed between election opening and normal opening.
- h. Tornado drill held 3/20.
- i. Emergency manual updated.

8. Usage reports - The director presented the usage statistics.

- a. Physical media circulation is up is 1.82%, YTD
- b. Digital circulation is up 31.77%, YTD.

9. Advocacy news

- a. Packets to go to local legislators with our annual report and other OTPL information.
- b. McMunn to attend Library Advocacy Day in Lansing on April 16th.

10. Old Business – none

11. Standing Committee Reports

- a. Policy – no report
- b. Finance – will need to schedule meeting once we have quotes from financial software.
- c. Fund Development/Strategic Planning- Updates from 3/4/24 Fund Development/Strategic Planning meeting
 - i. Donor event – Reminder to our patron base in April to donate to the library.
 - ii. McMunn to add more items to the wish-list, including big-ticket items.
 - iii. Next meeting, April 9th, 2:00 p.m.
- d. Board Development - Policy review – MGT-14: Freedom of Information Act Policy
- e. Building - Updates from 3/11/24 Building Committee meeting
 - i. The committee reviewed an RFP for an automated handling system to process material returns. The RFP was posted on March 12. Bid openings April 12. Three sources were identified, but more could bid if they are aware.
 - ii. Engineers were out doing field checks of our site in preparation for building modifications.
 - iii. Concept drawings were presented.
- f. Human Resources – No Report

12. Discussion Items

- a. Proposed changes to CIR-1: Library Card Policy, CIR-5: Fines and Fees Policy, and MGT-12: Public Relations Policy
- b. Board canvassing for election – employees asked whether they could solicit petitions to support library board members. They are allowed to do anything on their own time. Candidates are not allowed to solicit within the building.
- c. Purchasing mower for library – discussion had a lack of support from the board.
- d. Resolution for planning department – the Township Planning Department is asking for a resolution from the building owner (the board) for site plan approval and Special Land Use Approval.

13. Action Items

- a. Proposed policy changes:
 - i. CIR-1: Library Card Policy - Regulation 1.a.ii - Drop “K-12”. Abramczyk/Quinn. Motion carried.
 - ii. CIR-5: Fines and Fees Policy - Drop fees and references to Faxes. Abramczyk/Phillips. Motion carried.
 - iii. MGT-12: Public Relations Policy - Regulation 5, change “Community Relations Specialist” to “Marketing Librarian”. Abramczyk/Quinn. Motion carried.
- b. Mower – No motion was brought forward.
- c. Resolution – Phillips read “Resolution, Orion Township Public Library, March 21, 2024, regarding applying for a “Special Land Use” permit from the township regarding the parking-lot project and correcting the lack of such permit from when the building was constructed in 1986. Phillips/Pergeau. Abramczyk – aye, Butki – aye, Pergeau – aye, Phillips – aye, Thorndycraft – aye, Quinn – aye. Motion carried. A copy of the resolution is on file at the library.

14. Public Comment – None present.

15. Trustee Comments

16. Adjournment – 8:36 p.m.

Respectfully, James J. Abramczyk, Secretary

BILLS SUMMARY MARCH 1, 2024 - MARCH 31, 2024

SALARIES-EXEMPT	\$ 69,029.88
SALARIES-NON-EXEMPT	\$ 49,797.55
SOCIAL SECURITY/MED	\$ 8,770.83
OPT-OUT BENEFIT	
Non-covered employee ins. reimb	\$ 600.00
Total bills per Solomon reports attached:	
Account Distribution Report	\$ 76,135.73
Expenses recorded through Journal Entries	\$ 16,798.01
TOTAL BILLS TO DATE	<u>\$ 221,132.00</u>

ORION TOWNSHIP PUBLIC LIBRARY
ELECTRONIC PAYMENTS
PERIOD 03/2024

Check Nbr	Type	Date	Vendor name	Ref Nbr	Invoice Nbr	Invoice Date	Amount Paid
2509	EP	3/28/2024	DTE	37275	STATEMENT	3/28/2024	\$3,623.75
2505	EP	3/22/2024	ADP	37271	656740200	3/15/2024	\$386.60
2506	EP	3/22/2024	ADP	37272	646742085	3/15/2024	\$144.90
2503	EP	3/4/2024	CONS POWER	37269	207058862962	2/7/2024	\$1,467.22
2507	EP	3/26/2024	J HANCOCK	37273	35663415	3/28/2024	\$10,361.23
2504	EP	3/5/2024	ORION DPW	37270	JOS1-000825-000	3/5/2024	\$7.98
2508	EP	3/28/2024	ING	37274	VF3524	3/28/2024	\$2,893.34
2502	EP	3/1/2024	Verizon	37268	9956458696	2/10/2024	\$73.36
							<u>\$18,958.38</u>

Date: 4/11/2024
 Time: 09:23AM
 User: SYSADMIN

Orion Twp. Public Library
Account Distribution - Standard
 Period: 03-24 As of: 4/11/2024

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 Report: 03690.rpt
 Company: OTPL

Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
Company: OTPL										
<u>101704-000 EAP-EMPLOYEE ASSISTANCE PRGM</u>										
101704-000 -0	TLN	THE LIBRARY NETWORK	VO	03-24	004939	037236	3/27/2024	73704	674.67	0.00
								Account Total	674.67	0.00
<u>101711-000 Medical Insurance</u>										
101711-000 -0	AMERITAS	AMERITAS LIFE INSURANCE	VO	03-24	004925	037135	3/7/2024	STATEMENT	1,059.60	0.00
101711-000 -0	EYEMED	FIDELITY SECURITY LIFE IN:	VO	03-24	004925	037143	3/7/2024	166167224	166.88	0.00
101711-000 -0	MML BC/BS	BLUE CROSS BLUE SHIELD	VO	03-24	004930	037172	3/8/2024	180246235	3,882.79	0.00
101711-000 -0	AMERITAS	AMERITAS LIFE INSURANCE	VO	03-24	004936	037184	3/21/2024	STATEMENT	1,059.60	0.00
101711-000 -0	BCN	BLUE CARE NETWORK	VO	03-24	004936	037185	3/21/2024	240680073510	14,050.29	0.00
101711-000 -0	EYEMED	FIDELITY SECURITY LIFE IN:	VO	03-24	004939	037238	3/27/2024	166209906	166.88	0.00
								Account Total	20,386.04	0.00
<u>101712-000 Pension Expense</u>										
101712-000 -0	J HANCOCK	JOHN HANCOCK LIFE INSUR	VO	03-24	004945	037273	4/8/2024	35663415	8,659.83	0.00
								Account Total	8,659.83	0.00
<u>101713-000 Disability Insurance</u>										
101713-000 -0	EQUITABLE	EQUITABLE FINANCIAL LIFE	VO	03-24	004937	037191	3/21/2024	1541996	874.18	0.00
								Account Total	874.18	0.00
<u>101714-000 Life Insurance</u>										
101714-000 -0	EQUITABLE	EQUITABLE FINANCIAL LIFE	VO	03-24	004937	037191	3/21/2024	1541996	135.10	0.00
								Account Total	135.10	0.00
<u>101729-000 Office Supplies</u>										
101729-000 -0	AMAZON	AMAZON CAPITAL SERVICES	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	93.48	0.00
101729-000 -0	ELM USA	ELM USA, INC	VO	03-24	004925	037142	3/7/2024	64403	79.95	0.00
101729-000 -0	UTEC	UTEC	VO	03-24	004937	037225	3/21/2024	316620	56.00	0.00
								Account Total	229.43	0.00

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Orion Twp. Public Library
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 Report: 03690.rpt
 Company: OTPL

Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
<u>101731-000</u>		Postage								
101731-000 -0	FP FINANCE	FP FINANCE PROGRAM	VO	03-24	004937	037192	3/21/2024	36086653	63.55	0.00
								Account Total	63.55	0.00
<u>101740-000</u>		Contingency Materials								
101740-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037175	3/21/2024	C0249193	334.63	0.00
								Account Total	334.63	0.00
<u>101744-000</u>		Audio Visual								
101744-000 -0	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037152	3/7/2024	505125607	29.99	0.00
								Account Total	29.99	0.00
<u>101744-000</u>		Audio Visual								
101744-000 -1	AMAZON	AMAZON CAPITAL SERVICE	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	995.78	0.00
101744-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037214	3/21/2024	505182068	69.99	0.00
101744-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004939	037231	3/27/2024	505214305	39.99	0.00
101744-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004939	037232	3/27/2024	505214306	82.98	0.00
								Account Total	1,188.74	0.00
<u>101744-000</u>		Audio Visual								
101744-000 -2	AMAZON	AMAZON CAPITAL SERVICE	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	323.70	0.00
101744-000 -2	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037149	3/7/2024	505115813	243.66	0.00
101744-000 -2	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037153	3/7/2024	505149340	73.45	0.00
101744-000 -2	BOOKFARM	THE BOOK FARM LLC	VO	03-24	004936	037186	3/21/2024	MLAS124-729651	14.99	0.00
101744-000 -2	LIB IDEAS	LIBRARY IDEAS LLC	VO	03-24	004937	037204	3/21/2024	111521	956.95	0.00
101744-000 -2	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037206	3/21/2024	505181742	11.24	0.00
								Account Total	1,623.99	0.00
<u>101746-000</u>		Maker Kits-Adult								
101746-000 -0	AMAZON	AMAZON CAPITAL SERVICE	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	15.99	0.00
								Account Total	15.99	0.00

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<u>101748-000</u>		<u>Streaming Video/Audio</u>								
101748-000 -0	KANOPY	KANOPY LLC	VO	03-24	004937	037196	3/21/2024	KDEP-22124	2,000.00	0.00
								Account Total	2,000.00	0.00
<u>101750-000</u>		<u>Books-Adult</u>								
101750-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037178	3/21/2024	L4235942	4,924.03	0.00
101750-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037180	3/21/2024	L5568862	63.72	0.00
								Account Total	4,987.75	0.00
<u>101751-000</u>		<u>Operating Supplies & Expense</u>								
101751-000 -0	AMAZON	AMAZON CAPITAL SERVICES	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	175.61	0.00
101751-000 -0	AQUARIUM	AQUARIUM DESIGN, INC	VO	03-24	004925	037136	3/7/2024	43737	80.00	0.00
101751-000 -0	PNC BANK	SAFE DEPOSIT BOX	VO	03-24	004925	037156	3/7/2024	0700068453854	48.00	0.00
101751-000 -0	VIEW NEWS	VIEW NEWSPAPER GROUP	VO	03-24	004925	037162	3/7/2024	352776	211.00	0.00
101751-000 -0	DEMCO	DEMCO INC	VO	03-24	004936	037188	3/21/2024	7451029	571.77	0.00
101751-000 -0	LACKERMAN	LINDACKERMAN	VO	03-24	004937	037198	3/21/2024	CK REQUEST	8.35	0.00
101751-000 -0	SHRED - IT	SHRED-IT	VO	03-24	004937	037223	3/21/2024	8006468948	142.89	0.00
101751-000 -0	ADP	AUTOMATIC DATA PROCESS	VO	03-24	004945	037271	4/8/2024	656740200	386.60	0.00
101751-000 -0	ADP	AUTOMATIC DATA PROCESS	VO	03-24	004945	037272	4/8/2024	656742085	144.90	0.00
								Account Total	1,769.12	0.00
<u>101751-001</u>		<u>Public Copier/Printer Supplies</u>								
101751-001 -0	GREAT AMER	GREATAMERICA FINANCIAL	VO	03-24	004937	037194	3/21/2024	36163218	399.75	0.00
								Account Total	399.75	0.00
<u>101751-002</u>		<u>Processing Supplies</u>								
101751-002 -0	AMAZON	AMAZON CAPITAL SERVICES	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	8.99	0.00
101751-002 -0	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037150	3/7/2024	505125130	6.60	0.00
101751-002 -0	DEMCO	DEMCO INC	VO	03-24	004936	037187	3/21/2024	7450734	2,074.69	0.00
								Account Total	2,090.28	0.00

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Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
101751-003	Staff Copier/ Printer Supplies									
101751-003 -0	GREAT AMER	GREATAMERICA FINANCIAL	VO	03-24	004937	037194	3/21/2024	36163218	399.74	0.00
101751-003 -0	GREAT AMER	GREATAMERICA FINANCIAL	VO	03-24	004939	037226	3/27/2024	36210728	96.44	0.00
								Account Total	496.18	0.00
101760-000	Books-Youth									
101760-000 -0	AMAZON	AMAZON CAPITAL SERVICES	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	11.99	0.00
101760-000 -0	GALE RES	GALE/CENGAGE LEARNING	VO	03-24	004925	037144	3/7/2024	84000588	28.76	0.00
101760-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037176	3/21/2024	L4224222	149.24	0.00
101760-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037179	3/21/2024	L4235952	2,198.17	0.00
								Account Total	2,388.16	0.00
101770-000	Outreach-Books									
101770-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037177	3/21/2024	L4235932	282.18	0.00
101770-000 -0	B&T-A/J/S	BAKER & TAYLOR	VO	03-24	004936	037181	3/21/2024	L5601022	58.20	0.00
								Account Total	340.38	0.00
101790-000	Dvd-Adult									
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037151	3/7/2024	505125605	14.99	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037154	3/7/2024	505149575	93.71	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004925	037155	3/7/2024	505149576	220.42	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037207	3/21/2024	505182061	61.48	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037208	3/21/2024	505182062	29.99	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037209	3/21/2024	505182063	22.49	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037210	3/21/2024	505182064	51.72	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037211	3/21/2024	505182065	14.99	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037212	3/21/2024	505182066	18.74	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037213	3/21/2024	505182067	38.99	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004937	037215	3/21/2024	505192140	77.22	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004939	037227	3/27/2024	505214301	26.24	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004939	037228	3/27/2024	505214302	18.74	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004939	037229	3/27/2024	505214303	74.22	0.00
101790-000 -1	MIDWEST TP	MIDWEST TAPE, LLC	VO	03-24	004939	037230	3/27/2024	505214304	29.98	0.00
								Account Total	793.92	0.00

Date: 4/11/2024
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Orion Twp. Public Library
Account Distribution - Standard
 Period: 03-24 As of: 4/11/2024

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 Company: OTPL

Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
<hr/>										
101790-005	Downloadable Materials									
101790-005 -2	OVERDRIVE	OVERDRIVE, INC.	VO	03-24	004937	037217	3/21/2024	00870CO24085471	530.85	0.00
								Account Total	530.85	0.00
<hr/>										
101801-000	Collection Agency Fee									
101801-000 -0	UNIQUE MGM	UNIQUE MANAGEMENT SER	VO	03-24	004925	037161	3/7/2024	6123424	256.30	0.00
								Account Total	256.30	0.00
<hr/>										
101803-000	Friends Donation Expense									
101803-000 -0	AMAZON	AMAZON/FF A112	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	59.46	0.00
101803-000 -0	AMAZON	AMAZON/FF 2546	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	35.94	0.00
101803-000 -0	AMAZON	AMAZON/FF 2550	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	142.71	0.00
101803-000 -0	AMAZON	AMAZON/FF 2548	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	12.90	0.00
101803-000 -0	AMAZON	AMAZON/FF 2547	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	112.40	0.00
101803-000 -0	AMAZON	AMAZON/FF 2553	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	20.29	0.00
101803-000 -0	AMAZON	AMAZON/FF 2552	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	48.99	0.00
101803-000 -0	AMAZON	AMAZON/WISHLIST	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	4,677.74	0.00
101803-000 -0	AMAZON	AMAZON/FF 2258	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	57.43	0.00
101803-000 -0	COMP VIDEO	COMP VIDEO/FF 2564	VO	03-24	004925	037159	3/7/2024	FUND REQUEST	300.00	0.00
101803-000 -0	E ADELMAN	E ADELMAN/FF 2560	VO	03-24	004936	037189	3/21/2024	FUND REQUEST	200.00	0.00
101803-000 -0	E REILLY	E REILLY/FF 2570	VO	03-24	004936	037190	3/21/2024	FUND REQUEST	375.00	0.00
101803-000 -0	H ZALESIN	H ZALESIN/FF 2543	VO	03-24	004937	037195	3/21/2024	EXPENSE	5.64	0.00
101803-000 -0	L JACOBSEN	L JACOBSEN/FF 2543	VO	03-24	004937	037200	3/21/2024	EXPENSE	9.57	0.00
101803-000 -0	MADSCIENCE	MAD SCIENCE/FF 2535	VO	03-24	004937	037205	3/21/2024	4362	369.00	0.00
101803-000 -0	QUILL	QUILL/FF 2563	VO	03-24	004937	037220	3/21/2024	37614595	87.12	0.00
101803-000 -0	TECHNO TAG	TECHNO TAG/FF 2575	VO	03-24	004937	037224	3/21/2024	JULY 20TH, 2024	450.00	0.00
101803-000 -0	S TISON	S TISON/FF 2569	VO	03-24	004939	037234	3/27/2024	EXPENSE	9.07	0.00
101803-000 -0	S TISON	S TISON/FF 2573	VO	03-24	004939	037235	3/27/2024	EXPENSE	5.96	0.00
101803-000 -0	S TISON	S TISON/FF 2573	VO	03-24	004939	037234	3/27/2024	EXPENSE	7.69	0.00
								Account Total	6,986.91	0.00
<hr/>										
101804-000	Designated Donation Expense									
101804-000 -0	AMAZON	AMAZON/WISHLIST	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	119.00	0.00
								Account Total	119.00	0.00

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Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
101820-000 Accounting Fees										
101820-000 -0	S DUCKWORT	SHARON DUCKWORTH CPA	VO	03-24	004937	037221	3/21/2024	994	1,250.00	0.00
								Account Total	1,250.00	0.00
101831-000 Dues										
101831-000 -0	D MAJOR	DAN MAJOR	VO	03-24	004925	037140	3/7/2024	EXPENSE	118.00	0.00
101831-000 -0	SAMS CLUB	SAM' S CLUB/SYNCHRONY E	VO	03-24	004937	037222	3/21/2024	STATEMENT	50.00	0.00
								Account Total	168.00	0.00
101850-000 Telephone										
101850-000 -0	TELNET WOR	TELNET WORLDWIDE	VO	03-24	004925	037160	3/7/2024	47929	151.06	0.00
101850-000 -0	VERIZON	VERIZON WIRELESS	VO	03-24	004945	037268	4/8/2024	9956458696	47.41	0.00
								Account Total	198.47	0.00
101860-000 Transportation										
101860-000 -0	B SHERIDAN	BETH SHERIDAN	VO	03-24	004925	037137	3/7/2024	MILEAGE	16.21	0.00
101860-000 -0	C MCMUNN	CHASE MCMUNN	VO	03-24	004925	037138	3/7/2024	MILEAGE	8.44	0.00
101860-000 -0	K ROMAN	KERRY ROMAN	VO	03-24	004925	037145	3/7/2024	MILEAGE	50.52	0.00
101860-000 -0	M MORRIS	MICHAEL MORRIS	VO	03-24	004925	037148	3/7/2024	MILEAGE	87.03	0.00
101860-000 -0	A LEHMAN	ASHLEY LEHMAN	VO	03-24	004936	037182	3/21/2024	MILEAGE	287.90	0.00
101860-000 -0	L JACOBSEN	LYDIA JACOBSEN	VO	03-24	004937	037201	3/21/2024	MILEAGE	7.97	0.00
101860-000 -0	L JACOBSEN	LYDIA JACOBSEN	VO	03-24	004937	037202	3/21/2024	MILEAGE	7.24	0.00
101860-000 -0	L JACOBSEN	LYDIA JACOBSEN	VO	03-24	004937	037203	3/21/2024	MILEAGE	4.15	0.00
								Account Total	469.46	0.00
101920-000 Utilities-Gas										
101920-000 -0	CONS/POWR	CONSUMERS ENERGY	VO	03-24	004945	037269	4/8/2024	207058898929	1,467.22	0.00
								Account Total	1,467.22	0.00
101921-000 Utilities-Electricity										
101921-000 -0	DTE	DTE ENERGY	VO	03-24	004945	037275	4/8/2024	STATEMENT	3,623.75	0.00
								Account Total	3,623.75	0.00

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Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
<u>101922-000</u>		<u>Water</u>								
101922-000 -0	ORION DPW	CHARTER TOWNSHIP OF OF	VO	03-24	004945	037270	4/8/2024	JOS100082500000	7.98	0.00
								Account Total	7.98	0.00
<u>101935-000</u>		<u>Repairs & Maintenance-Building</u>								
101935-000 -0	STONES ACE	STONES ACE OF ORION	VO	03-24	004925	037157	3/7/2024	STATEMENT	51.67	0.00
101935-000 -0	SUPPLY	SUPPLY DEN	VO	03-24	004925	037158	3/7/2024	516998-00	181.40	0.00
101935-000 -0	GFL	GREEN FOR LIFE ENVIRONM	VO	03-24	004937	037193	3/21/2024	0064952622	52.20	0.00
								Account Total	285.27	0.00
<u>101936-000</u>		<u>Repairs & Maintenance-Equip.</u>								
101936-000 -0	STONES ACE	STONES ACE OF ORION	VO	03-24	004925	037157	3/7/2024	STATEMENT	11.68	0.00
101936-000 -0	PM TECH	PM TECHNOLOGIES	VO	03-24	004937	037219	3/21/2024	89626709	518.00	0.00
								Account Total	529.68	0.00
<u>101965-000</u>		<u>Automation Expenses</u>								
101965-000 -0	AMAZON	AMAZON CAPITAL SERVICES	VO	03-24	004924	037133	3/7/2024	1P6PCTGF6R9N	24.95	0.00
101965-000 -0	CDW GOVT	CDW GOVERNMENT INC	VO	03-24	004925	037139	3/7/2024	PT89564	879.88	0.00
101965-000 -0	KNIGHT TEC	KNIGHT TECHNOLOGY GRO	VO	03-24	004925	037146	3/7/2024	23516	156.52	0.00
101965-000 -0	KNIGHT TEC	KNIGHT TECHNOLOGY GRO	VO	03-24	004937	037197	3/21/2024	23600	450.00	0.00
101965-000 -0	TLN	THE LIBRARY NETWORK	VO	03-24	004939	037237	3/27/2024	73750	2,269.79	0.00
								Account Total	3,781.14	0.00
<u>101969-000</u>		<u>Education & Training</u>								
101969-000 -0	A LEHMAN	ASHLEY LEHMAN	VO	03-24	004936	037183	3/21/2024	EXPENSE	368.24	0.00
101969-000 -0	H ZALESIN	HALLI ZALESIN	VO	03-24	004937	037195	3/21/2024	EXPENSE	368.02	0.00
101969-000 -0	L JACOBSEN	LYDIA JACOBSEN	VO	03-24	004937	037200	3/21/2024	EXPENSE	53.76	0.00
								Account Total	790.02	0.00

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Account-Sub	Vendor	Tran Desc	Tran Type	Pd Post	Bat Nbr	Ref Nbr	Tran Date	Ext Ref Nbr	Debit Amount	Credit Amount
101972-000	Capital Improvements									
101972-000 -0	ORIONTWP	CHARTER TOWNSHIP OF OF	VO	03-24	004932	037173	3/18/2024	APPLICATION FEE	4,240.00	0.00
101972-000 -0	ORIONTWP	CHARTER TOWNSHIP OF OF	VO	03-24	004934	037174	3/19/2024	SPECIAL LAND	1,950.00	0.00
								Account Total	6,190.00	0.00
Company Total:									76,135.73	0.00

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Revenues					
Property Taxes	30,575	3,000,000	2,671,789	89%	328,211
State Aid	19,236	37,000	19,236	52%	17,764
Penal Fines	0	50,000	0	0%	50,000
Copier Service	725	4,000	2,093	52%	1,907
Library Fines	323	0	553	0%	(553)
Interest Income	40,144	15,000	66,246	442%	(51,246)
Donation Income	25	25,000	8,994	36%	16,006
Other Funding Sources	0	870,000	0	0%	870,000
Miscellaneous Income	1,372	10,000	4,691	47%	5,309
Realized/Unrealized Gain/Loss	-22,614	0	-15,710	0%	15,710
Total Revenue	69,786	4,011,000	2,757,891	69%	1,253,109

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Operational Expenditures					
Salaries	119,427	1,670,000	355,312	21%	1,314,688
Fringe Benefits	36,344	455,586	108,154	24%	347,432
Supplies, Programs	6,312	83,000	15,497	19%	67,503
Materials, Information Resources	15,472	260,000	30,694	12%	229,306
Automation, Computerized Reference	14,516	195,000	67,511	35%	127,489
Promotion, Publishing, Printing	280	35,000	4,705	13%	30,295
Telephone	198	3,300	540	16%	2,760
Utilities	5,099	64,000	13,737	21%	50,263
Repairs & Maintenance	1,245	53,000	9,135	17%	43,865
Capital Improvements	6,190	969,914	14,440	1%	955,474
Insurance & Workers Comp	4,519	62,000	13,611	22%	48,389
Education, Training & Dues	1,816	45,000	6,069	13%	38,931
Mileage	469	7,200	774	11%	6,426
Professional & Contractual Services	1,628	77,000	5,353	7%	71,647
Donation Expense	7,609	25,000	15,476	62%	9,524
Miscellaneous	6	3,500	6	0%	3,494
MTT Reimbursements	0	2,500	0	0%	2,500
Total Expenditures	<u>221,132</u>	<u>4,011,000</u>	<u>661,013</u>	<u>16%</u>	<u>3,349,987</u>

ORION TOWNSHIP LIBRARY - TREASURER'S REPORT
 PLANT FUND ACTIVITY
 MARCH 2024

	BALANCE	RECEIPTS				DISBURSEMENTS/TRANSFERS		BALANCE
	<u>Beginning of month</u>	<u>Accrued Interest</u>	<u>Realized/Unrealized Gain/Loss *</u>	<u>Operations</u>	<u>Transferred</u>	<u>Checks issued</u>	<u>Transferred</u>	<u>End of month</u>
UBS Plant Fund (5)	\$144,867.19	\$20.67	\$344.31					\$145,232.17
Wells Fargo Bk Sioux Falls CN2 (20)	\$249,982.50	\$518.84	(\$796.34)					\$249,705.00
Multibank Cash Account	\$24,032.80	1,022.19						\$25,054.99
JPMorgan Chase NQ8 (17)	\$92,517.00	\$113.01	(\$72.01)					\$92,558.00
JPMorgan Chase HD0 (18)	\$92,756.00	\$201.64	(\$1,100.64)					\$91,857.00
First Nat'l Bk Amer VL6 (19)	\$93,785.00		(\$1,007.00)					\$92,778.00
Total	\$697,940.49	\$1,876.35	(\$2,631.68)	\$0.00	\$0.00	\$0.00	\$0.00	\$697,940.49

(5) Money Market Account

(17) CD maturing 1/16/2026 @ 0.550% interest

(18) CD maturing 2/12/2027 @ 1.600% interest

(19) CD maturing 3/30/2027 @ 2.050% interest

(20) CD maturing 11/18/2024 @5.050% interest-this is a reinvestment of (14)

ORION TOWNSHIP LIBRARY - TREASURER'S REPORT
GENERAL FUND ACTIVITY
Mar-24

	<u>BALANCE</u>	<u>RECEIPTS</u>			<u>DISBURSEMENTS/TRANSFERS</u>			<u>BALANCE</u>
	<u>Beginning of month</u>	<u>Interest</u>	<u>Realized/Unrealized Gain/Loss *</u>	<u>Operations Transferred in</u>	<u>Checks issued & deductions</u>	<u>Transferred to PNC</u>	<u>Transferred out to other</u>	<u>End of month</u>
PNC Bank - General Checking (1)	\$885,069.01			\$54,474.40	(814,255.94)			\$125,287.47
PNC Bank - General Savings (2)	\$35,695.62							\$35,695.62
PNC Bank - Cafeteria (3)	\$13,741.43			\$800.00	(1,658.88)			\$12,882.55
PNC - James Ingram Fund (4)	\$5.00							\$5.00
PNC Bank - Bastian Account (5)	\$1,144.90							\$1,144.90
PNC Bank - Admin Debit Card	\$2,231.04			\$800.00	(1,300.75)			\$1,730.29
PNC Bank - Dept Debit Card	\$1,250.32			\$1,000.00	(1,327.70)			\$922.62
Genisys Credit Union MM (6)	\$230,268.01	\$420.48						\$230,688.49
Genisys Credit Union Savings (7)	\$10.69							\$10.69
UBS General Fund (8)	\$4,458,232.96	\$37,847.34	(\$20,293.57)	\$600,000.00				\$5,075,786.73
UBS Endowment Fund (9)	\$69,042.92		\$311.50					\$69,354.42
Total	\$5,696,691.90	\$38,267.82	(\$19,982.07)	\$0.00	\$657,074.40	(\$818,543.27)	\$0.00	\$5,553,508.78

(1) Business Checking
(2) Business Savings Sweep
(3) Cafeteria
(4) Business Checking - Donation Account

(5) Business Checking - Donation Account
(6) High Yield Money Market .30% interest
(7) Credit Union Savings

(8) Money Market, Treasury Bills, CD's
* Change in value until the investment reaches maturity
(9) Money Market, CD
* Change in value until the investment reaches maturity

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Revenues					
Property Taxes:					
101403-000-0 Property Taxes	30,575	3,000,000	2,671,789	89%	328,211
Total Property Taxes	<u>30,575</u>	<u>3,000,000</u>	<u>2,671,789</u>	<u>89%</u>	<u>328,211</u>
State Aid:					
101575-000-0 State Aid	19,236	37,000	19,236	52%	17,764
Total State Aid	<u>19,236</u>	<u>37,000</u>	<u>19,236</u>	<u>52%</u>	<u>17,764</u>
Penal Fines:					
101658-000-0 Penal Fines	0	50,000	0	0%	50,000
Total Penal Fines	<u>0</u>	<u>50,000</u>	<u>0</u>	<u>0%</u>	<u>50,000</u>
Copier Service:					
101630-000-0 Copier Service	725	4,000	2,093	52%	1,907
Total Copier Service	<u>725</u>	<u>4,000</u>	<u>2,093</u>	<u>52%</u>	<u>1,907</u>
Library Fines:					
101659-000-0 Library Fines	323	0	553	0%	(553)
Total Library Fines	<u>323</u>	<u>0</u>	<u>553</u>	<u>0%</u>	<u>(553)</u>
Interest Income:					
101665-000-0 Interest Income	40,144	15,000	65,827	439%	(50,827)
101666-000-0 Dividend Income	0	0	419	0%	(419)
Total Interest Income	<u>40,144</u>	<u>15,000</u>	<u>66,246</u>	<u>442%</u>	<u>(51,246)</u>
Donation Income:					

Orion Township Public Library
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	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Donation Income (continued):					
101674-000-0 Friends Donation	0	20,000	0	0%	20,000
101674-001-0 Designated Donations	0	1,500	8,443	563%	(6,943)
101674-002-0 Donation Income	25	3,500	551	16%	2,949
Total Donation Income	<u>25</u>	<u>25,000</u>	<u>8,994</u>	<u>36%</u>	<u>16,006</u>
Other Funding Sources:					
101689-000-0 Other Financing Sources	0	870,000	0	0%	870,000
Total Other Funding Sources	<u>0</u>	<u>870,000</u>	<u>0</u>	<u>0%</u>	<u>870,000</u>
Miscellaneous Income:					
101662-000-0 Lost/Damaged Income	658	0	1,507	0%	(1,507)
101680-000-0 Miscellaneous Income	73	10,000	809	8%	9,191
101688-000-0 Collection Agency Fee Inco	116	0	350	0%	(350)
101673-000-0 Meeting Room Income	525	0	2,025	0%	(2,025)
Total Miscellaneous Income	<u>1,372</u>	<u>10,000</u>	<u>4,691</u>	<u>47%</u>	<u>5,309</u>
Realized/Unrealized Gain/Loss:					
101680-007-0 Realized/Unrealized Gain/Lo	-22,614	0	-15,710	0%	15,710
Total Realized/Unrealized Gain/Loss	<u>-22,614</u>	<u>0</u>	<u>-15,710</u>	<u>0%</u>	<u>15,710</u>
Total Revenue	69,786	0	0	0%	0
	0	4,011,000	0	0%	4,011,000
	0	0	2,757,891	0%	(2,757,891)
Total Revenue	<u>69,786</u>	<u>4,011,000</u>	<u>2,757,891</u>	<u>69%</u>	<u>1,253,109</u>

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Operational Expenditures					
Salaries:					
101702-000-0 Salaries-Exempt	69,630	970,000	208,608	22%	761,392
101703-000-0 Salaries-Nonexempt	49,798	700,000	146,704	21%	553,296
Total Salaries	<u>119,427</u>	<u>1,670,000</u>	<u>355,312</u>	<u>21%</u>	<u>1,314,688</u>
Fringe Benefits:					
101704-000-0 EAP-EMPLOYEE ASSIST	675	750	675	90%	75
101710-000-0 FICA Tax Expense	8,771	125,000	26,085	21%	98,915
101711-000-0 Medical Insurance	17,229	209,100	47,637	23%	161,463
101712-000-0 Pension Expense	8,660	105,736	30,859	29%	74,877
101713-000-0 Disability Insurance	874	2,500	2,513	101%	(13)
101714-000-0 Life Insurance	135	12,500	384	3%	12,116
Total Fringe Benefits	<u>36,344</u>	<u>455,586</u>	<u>108,154</u>	<u>24%</u>	<u>347,432</u>
Supplies, Programs:					
101729-000-0 Office Supplies	229	5,500	450	8%	5,050
101730-000-0 Contingency Supplies	0	6,000	0	0%	6,000
101731-000-0 Postage	64	7,000	1,732	25%	5,268
101746-000-0 Maker Kits-Adult	16	0	113	0%	(113)
101751-000-0 Operating Supplies & Expen	2,644	33,100	6,517	20%	26,583
101751-001-0 Public Copier/Printer Suppli	400	7,700	1,202	16%	6,498
101751-002-0 Processing Supplies	2,090	12,000	3,154	26%	8,846
101751-003-0 Staff Copier/ Printer Supplies	613	7,700	1,817	24%	5,883
101801-000-0 Collection Agency Fee	256	2,000	513	26%	1,487
101824-000-0 Volunteer Expenses	0	2,000	0	0%	2,000
Total Supplies, Programs	<u>6,312</u>	<u>83,000</u>	<u>15,497</u>	<u>19%</u>	<u>67,503</u>

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Materials, Information Resources:					
101740-000-0 Contingency Materials	335	5,000	761	15%	4,239
101744-000-1 Audio Visual	1,189	24,800	2,196	9%	22,604
101744-000-2 Audio Visual	1,624	13,000	2,297	18%	10,703
101748-000-0 Streaming Video/Audio	2,000	65,000	2,000	3%	63,000
101749-000-0 Professional Development C	0	1,000	0	0%	1,000
101750-000-0 Books-Adult	4,988	52,000	7,920	15%	44,080
101752-000-0 Overdrive Digital Magazines	0	3,500	0	0%	3,500
101755-000-0 Board Games	0	500	0	0%	500
101760-000-0 Books-Youth	2,388	41,000	4,934	12%	36,066
101770-000-0 Outreach-Books	340	6,500	1,221	19%	5,279
101770-000-3 Outreach-Books	0	0	26	0%	(26)
101775-000-0 Periodicals	0	11,000	132	1%	10,868
101790-000-1 Dvd-Adult	794	0	1,231	0%	(1,231)
101790-005-0 Downloadable Materials	1,254	0	3,762	0%	(3,762)
101790-005-1 Downloadable Materials	0	32,700	2,852	9%	29,848
101790-005-2 Downloadable Materials	531	4,000	1,331	33%	2,669
101744-000-0 Audio Visual	30	0	30	0%	(30)
Total Materials, Information Resources	15,472	260,000	30,694	12%	229,306
Automation, Computerized Reference:					
101780-000-0 Computerized Reference	2,588	42,000	29,791	71%	12,209
101965-000-0 Automation Expenses	11,928	153,000	37,720	25%	115,280
Total Automation, Computerized Reference	14,516	195,000	67,511	35%	127,489
Promotion, Publishing, Printing:					
101880-000-0 Promotion, Publishing, Printi	280	35,000	4,705	13%	30,295

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
Promotion, Publishing, Printing (continued):					
Total Promotion, Publishing, Printing	280	35,000	4,705	13%	30,295
Telephone:					
101850-000-0 Telephone	198	3,300	540	16%	2,760
Total Telephone	198	3,300	540	16%	2,760
Utilities:					
101833-000-0 Contingency Utilities	0	4,100	0	0%	4,100
101921-000-0 Utilities-Electricity	3,624	40,800	9,835	24%	30,965
101922-000-0 Water	8	2,100	24	1%	2,076
101920-000-0 Utilities-Gas	1,467	17,000	3,878	23%	13,122
Total Utilities	5,099	64,000	13,737	21%	50,263
Repairs & Maintenance:					
101832-000-0 Contingency Repair/Maint/E	0	3,000	0	0%	3,000
101936-000-0 Repairs & Maintenance-Equi	661	3,000	1,038	35%	1,962
101935-000-0 Repairs & Maintenance-Buil	585	47,000	8,097	17%	38,903
Total Repairs & Maintenance	1,245	53,000	9,135	17%	43,865
Capital Improvements:					
101972-000-0 Capital Improvements	6,190	969,914	14,440	1%	955,474
Total Capital Improvements	6,190	969,914	14,440	1%	955,474
Insurance & Workers Comp:					
101812-000-0 Insurance & Worker's Comp.	4,519	62,000	13,611	22%	48,389
Total Insurance & Workers Comp	4,519	62,000	13,611	22%	48,389
Education, Training & Dues:					

Orion Township Public Library
For the Three Months Ending March 31, 2024

	March Actual	Annual Budget	Actual To Date	Percent of Total Budget	Balance of Budget
Education, Training & Dues (continued):					
101831-000-0 Dues	467	7,113	1,778	25%	5,336
101969-000-0 Education & Training	1,349	37,887	4,291	11%	33,596
Total Education, Training & Dues	1,816	45,000	6,069	13%	38,931
Mileage:					
101860-000-0 Transportation	469	7,200	774	11%	6,426
Total Mileage	469	7,200	774	11%	6,426
Professional & Contractual Services:					
101810-000-0 Legal Fees	0	12,000	0	0%	12,000
101820-000-0 Accounting Fees	1,250	27,400	3,750	14%	23,650
101821-000-0 Library Services	378	14,100	1,135	8%	12,965
101815-000-0 Contingency Professional	0	23,500	468	2%	23,032
Total Professional & Contractual Services	1,628	77,000	5,353	7%	71,647
Donation Expense:					
101803-000-0 Friends Donation Expense	7,490	20,000	14,769	74%	5,231
101966-804-0 Donation Expense	0	500	0	0%	500
101804-000-0 Designated Donation Expen	119	4,500	707	16%	3,793
Total Donation Expense	7,609	25,000	15,476	62%	9,524
Miscellaneous:					
101960-000-0 Miscellaneous	6	3,000	6	0%	2,994
101966-803-0 Fund Raising Expense	0	500	0	0%	500
Total Miscellaneous	6	3,500	6	0%	3,494
MTT Reimbursements:					

Orion Township Public Library
For the Three Months Ending March 31, 2024

	<u>March Actual</u>	<u>Annual Budget</u>	<u>Actual To Date</u>	<u>Percent of Total Budget</u>	<u>Balance of Budget</u>
MTT Reimbursements (continued):					
101899-000-0 MTT Reimbursements	0	2,500	0	0%	2,500
Total MTT Reimbursements	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>0%</u>	<u>2,500</u>
Total Expenditures	<u>221,132</u>	<u>4,011,000</u>	<u>661,013</u>	<u>16%</u>	<u>3,349,987</u>

Purpose - We enrich Orion Township. We accomplish this through a welcoming environment providing lifelong access to knowledge, connection, and discovery.

Maximize and Modernize Library Spaces

Goal 1. Design welcoming spaces for flexibility, accessibility, and comfort.

- Adult Services has started a shifting project. World languages was moved to behind the reference desk, and fiction has been weeded. Large Print will be moved closer to the front of the adult collection.
- Kerry and the Patron Experience committee spearheaded collecting plants to place throughout the library to make the atmosphere more “homey” and comfortable.

Goal 2. Ensure library spaces meet community needs for future adaptability and growth.

- Spalding DeDecker submitted the site plan to Orion Township for review. The library will be in front of the planning commission on April 17 to seek approval of the site plan and a Special Land Use permit, bringing the library property into full regulatory compliance, something that was neglected when the Township originally approved the site plan when the library was constructed.
- Two firms, Tech Logic and Bibliotheca visited the library to take measurements of the Support Services workroom where the Automated Material Handling machine is proposed to be. The RFP for the project closes April 12.
- New panic buttons were installed on the public services desks. Magnetic locking hardware was also installed on the meeting room doors that are triggered when the panic buttons are pressed at the service desk.
- Suzanne submitted an application for the Four County Community Foundation Grant to improve access for patrons with low vision by adding more to our low vision reading station, including larger screens, magnifying glasses, and other items utilized for low vision assistance. Halli and Troy (DEI committee) researched and collected information for the grant.

Evolve and Engage with the Community

Goal 1. Develop a deeper understanding of the community in order to increase awareness and engagement.

Director's Report

April 18, 2024

Chase McMunn

- Patron Point welcome emails are averaging 57% read rate, and the Patron Point monthly email had a 40% read rate.
- Suzanne created a two-question survey, accessible near youth audiobooks to garner feedback on adding Yoto or Tonies to our collection. These are audio devices that would replace youth audiobooks on CD. Results to be assessed in April.
- Chase attended the Chamber of Commerce Board meeting. The library will likely be hosting the board meetings in the future when the Orion Center is unavailable.

Goal 2. Meet people where they are by expanding innovative outreach services.

- Kurt will begin accepting notary appointments at the Orion Center in April.
- Monica distributed eclipse glasses to senior communities in the area.
- Sabrina did Lit Lunches at Oakview and Scripps Middle School, 78 students attended.
- Ashley met with Janet from the DDA (DOWNTOWN DEVELOPMENT AUTHORITY) to discuss the future of the storywalk. We plan to revamp the storywalk signs as well as only bring it out as a special event four times a year.
- Halli attended the Heartfelt Impressions Family Literacy Night. We also had an unmanned table at the Early Childhood Center Open House.

Goal 3. Inspire library visits through vibrant and relevant programming.

- Beth secured the "Michigan in the Civil War" traveling display from the Detroit Historical Society. It will be on display February – April 2025.
- The March passive program was a hidden egg hunt. We did not keep stats on this activity, but it was popular.
- Youth Services held a successful Battle of the Books with around 300 people attending the event and the victory party. Author Skyler Schrempp gave an engaging talk, and we sold 30 of her books.
- All summer programming, including Kickoff, performers, and librarian run programs were finalized

Goal 4. Strengthen and expand collaborative local partnerships to foster an interconnected community.

- MDHHS (Michigan Department of Health and Human Services) provided materials to Kurt to discuss environmental health at senior social hour.
- Dan completed the Art of Storytelling contest. The artwork was moved to the library lobby for display beginning April 1.
- Dan Partnered with the makerspace, i3 Detroit, for a resin craft program.
- Kerry visited 45 elementary classrooms this month. The boost in visits is due to March is Reading month events. She visited Pine Tree Center as a mystery reader, reading to

Director's Report

April 18, 2024

Chase McMunn

seven different classes, and hosted a kindergarten field trip with two classes from Paint Creek Elementary.

- Halli visited 18 preschool classes this month. Halli hosted a preschool visit at the library with Heartfelt Impressions Preschool Center.

Cultivate a Thriving Organization

Goal 1. Ensure delivery of exceptional service through investment in and retention of staff.

- Steve, Shannon, Lorrie, and Anne attended the Innovative User Group conference in downtown Detroit. The conference is focused on innovations and opportunities with our Polaris ILS (Integrated Library System). Write-ups are included in the packet.
- Chase and Dan attended the Public Library Association Conference in Columbus. Write-ups of the conference are included in the packet.
- Ashley, Lydia, and Halli attended Michigan Library Association's Spring Institute. Conference write-ups provided are included in the packet.
- Chase, Joyce, and Jessica reviewed options for HR software that will aid in recruitment, onboarding, and performance evaluation. We will be adding a module in ADP to complement our existing timesheet and payroll software.
- Lori, Dan, and Ashley conduct interviews for the open Shelver position. They selected a candidate that will be starting the first week of May.
- The Marketing Librarian posting closed April 9. Three applicants have been invited for interviews.
- The Outreach Librarian posting will be closing on April 16.

Goal 2. Prioritize staff development and a strong team culture to ensure a positive work environment that meets current and future community needs.

- Ashley, Sabrina, Monica, and Troy of the SNAC committee began the Stellar Staff employee recognition program. The program picks two staff members each month to highlight, and other staff are encouraged to write a positive note about them. The program aims to recognize the importance of small daily contributions of all staff members.

Goal 3. Leadership demonstrates the value and long-term vitality of the library through advocacy and ensuring sustainable funding.

- James sent out a fundraising email for Library Giving Day on April 3 detailing the many ways the community can contribute to the library. The library has subsequently received several donations, some recurring, and several items were purchased from the Wishlist.

Director's Report

April 18, 2024

Chase McMunn

- James completed the Summer Reading Sponsor Prospectus to be given to local businesses that may be interested in sponsoring the Summer Reading Program.
- Departments have updated the Wishlist with new items.

Action and Information

- Chase, Joyce, and Jessica attended demos for accounting software. A recommendation will be presented to the Finance Committee.
- Ashley and Lydia, Dan, and Steve are taking over a handful of marketing duties while we work to replace James' position.
- The Friends of the Library held their annual meeting on April 9. During their presentation they shared that all three of their major fundraisers (Book Sales, Bookstore, and Basket Auction) all raised more money in 2023 than the previous six years. They also shared that they are working on a few new fundraising ideas.

Adult Programs			
Program	Attendance	# Sessions	Type
Academy Awards Preview	6	1	I
The Art of Storytelling	25	1	I
Resin Bookmarks	13	1	I
Learn to Meditate	4	1	I
Writer's Workshop	8	1	I
Makerspace Office Hours	2	1	I
Book Clubs	25	3	I
OHS	13	1	I
Ask a Lawyer	2	1	I
NOGS	7	1	I
Songs of Ireland	65	1	I
Beyond the Shelves: How to Download Books Etc.	10	1	I
Beginning Ukulele	21	1	I
Adult Total	201	10	
Outreach Programs			
Program	Attendance	# Sessions	Type
Alzheimer's Support Group	12	1	I
ELL	17	4	I
Senior Tech Help	5	3	I

Director's Report

April 18, 2024

Chase McMunn

Senior Social Hour	0	1	I		
Book Bunch	9	1	I		
Pop up Tech Help	12	1	I		
Intergenerational Storytime	15	1	I		
Outreach Total	70	12			
Adult/Outreach Total	271	22			
Teen Programs					
Program	Attendance	# Sessions	Type		
Teen Tuesday	0	2	I		
Melted Crayon Jewelry	14	1	I		
SAT/ACT Tips and Tricks	8	1	I		
Teen Total	22	4			
Youth Programs					
Program	Attendance	# Sessions	Type	Ages	Grade
Bounce and Boogie	45	1	I	0-5	
Reverse Book Club	1	1	I		3-5
5th Grade Battle of the Books	350	1	I		5
Battle Victory Party	300	1	I		5
Little Lit	266	10	1	0-5	
Book Buddies	13	1	I		2-5
Busy Baby	9	1	I	0-12m	
Joys of Art Collage	23	1	I		K-5
If you Give a kid a Bookclub	4	1	I		K-2
Rather be Reading	4	1	I		3-5
Doggone Family Movie	31	1	I	All Ages	
Intergenerational Storytime	15	1	I	All Ages	
Living in Space Workshop	34	1	I		K-5
Space Storytime	50	1	I	0-5	
Out of this World	34	1	I		K-5
Youth Total	1179	24			

*Split with youth

Other

Youth

- 1000 Books: 231 registered, 18 finishers
- 500 Books: 218 registered, 19 finishers

Teen

Director's Report

April 18, 2024

Chase McMunn

- 100 Books Before Graduation: 32 registered, 696 books read
- 75 Books Before High School: 52 registered, 1196 books read

Adult

- Makerspace appointments: 8, 13 3-D prints
- Exams proctored: 0
- 50 Books in 52 Weeks: 109 registered, 924 books read

Outreach

- Books by mail bags sent: 6
- Homebound deliveries: 35
- MI Bridges Navigator Appointments: 0



Orion Township Public Library

Activity Plan

2024

Latest Update: March 2024

MAXIMIZE AND MODERNIZE LIBRARY SPACES

Goal 1.1 Design welcoming spaces for flexibility, accessibility, and comfort.					
Activity	Person/Group Responsible	Timeline	Resources Needed	Update	
Journey mapping	Dan Major, Ashley Lehman, Shannon Schmidt	Q1	N/A	Adult, youth, and Support Services have recorded use from several days. Meeting with departments in January to identify day parts and conflict areas.	
Space needs assessment with design brief	Chase, with consultation from Dan, Ashley, Shannon	Q1	Will seek consultant after AMH RFP closes		
Create welcoming, comfortable spaces with seating and pleasing displays through patron experience committee.	Kerry Roman	Q2		Have started added features such as plants to make spaces more welcoming; Dan looking at "impulse checkout" display options	
Redesign and replace parking lot for safety and accessibility.	Chase McMunn, Mike Morris	Q1-Q4		Planning Commission meeting on April 17. Received engineering plans.	
Install drive-up window for book returns and checkouts	Chase McMunn, Mike Morris	Q3-Q4		Received building elevations.	
Modify spaces as needed for ADA compliance and increased accessibility	DEI committee	Q2		Printer in adult services moved, new catalogs planned.	
Install Wi-Fi routers outside for increased internet access	Steve Saunders	Q2	Warm weather		
Get design and cost estimate to enclose entryway	Chase McMunn	Q3	Space needs assessment	This project will be rolled into space needs assessment.	

Evaluate suitable location for café space, get cost estimate and design	Chase McMunn	Q3	Space needs assessment	This project will be rolled into space needs assessment.
Goal 1.2 Ensure library spaces meet community needs for future adaptability and growth.				
Activity	Person/Group Responsible	Timeline	Resources Needed	Update
Create Master Building plan with architect/space planner	Chase McMunn	Q2	Space needs assessment and cost of parking lot	
Work with Township to move library services to former GLAC facility	Chase McMunn,	Q2-Q3	Township plan	Township is working with consultant to design GLAC. We have shared our ideas for a branch library with them.
Move Large Print closer to the front of the library to improve accessibility.	Dan Major, Beth Sheridan	Q2	Determine appropriate collection size for Large Print	In progress – weeding LP and Fic to make room for shift
Look into adding an additional shelf to the teen manga collection.	Sabrina Halsey	Q1	Shelving	
Decrease the print magazine collection and consolidate titles	Dan Major	Q1	N/A	Magazines have been discarded and all magazines are shelved on the right side of the reading room. Shannon - Done
Decrease the audiobook budget and put funding towards higher circulating collections like video games and digital material	Dan Major, Ashley Lehman	Q1	N/A	KAK sent proposed AS collection development budget to CM on 11/29/23. - <i>Done</i> YS working on new audio options (Tonie, Yoto)
Relocate youth audio for better findability and use of space	Suzanne Tison, Ashley Lehman	Q2	N/A	Will assess once we finalize new audio purchases. To be started in May.
Reorganize space for story book kit collection	Lydia Jacobsen, Ashley Lehman	Q2	New hanging shelving ideas	Roll into audiobook move above.
Create an easy to see and use display for 1000 and 500 book programs	Suzanne Tison, Halli Zalesin	Q2	Use of Glowforge,	500 books Display purchased, will be complete end of month. Still researching 1000 books changes

Develop new explore space for K-5	Ashley Lehman	Q3	Space planner and/or meeting with design companies	
Move Die Cut machine and dies to Makerspace; update Die Cut machine with newer model with more adaptability	Ashley Lehman, Dan Major	Q1	Purchase of new machine	Purchased new machine 3/2024.
Create Room for Graphic Novel collection to grow	Halli Zalesin	Q2	N/A	Added one section of shelving to graphics by moving kits.

EVOLVE AND ENGAGE WITH THE COMMUNITY

		Goal 2.1 Develop a deeper understanding of the community in order to increase awareness and engagement among current and new users.			
Activity	Person/Group Responsible	Timeline	Resources Needed	Update	
Implement targeted and segmented marketing through Patron Point	Marketing Librarian	Q1		New patron and monthly emails are being sent out.	
In partnership with the Orion Historical Society and ONTV develop an oral history project titled, "Life in Lake Orion".	Kurt Schultz	Q1-Q4	High quality audio recorder. Add to wishlist.	Kurt and Beth are working on process. First interviews to start in April, title/topic for this year's interviews is <i>Leadership Through the Years in Orion</i>	
Engage greater Lake Orion community through social media videos	Lydia Jacobsen	Q1-Q4		TikTok was our most viewed social media in 2023. The team continues to put out new content.	
Seek customer feedback in new ways (one question surveys at points of service, etc)	Ashley Lehman, Dan Major, Shannon Schmidt	Q1	iPads with stands – software for survey	Ashley creating survey in April 2024.	
Launch new website	IT	Q1		Website is live. Done	
Collect patron compliments, complaints, and points of failure	Public staff	Q1-Q4		Staff at service desks will continue to record these interactions.	

Goal 2.2 Meet people where they are by expanding innovative outreach services.				
Activity	Person/Group Responsible	Timeline	Resources Needed	Update
Explore funding opportunities for a bookmobile.	Dan Major, Beth Sheridan	Q1-Q4		
Consider the Passport Ambassador program	Beth Sheridan, Kurt Schultz	Q3-Q4	Need to know where the Orion Center branch will be located GLAC	Kurt will begin accepting notary appointments in April. Mary is the point person for Notaries
Expand ThinkLink to Pine Tree Center	Beth Sheridan, Sabrina Halsey	Q1		Done, We met with the pine Tree center staff on 12/13/23; Pine Tree student planning field trip to library; PHASES students past K-12 will be able to get library cards
Pop-up libraries and tech help at assisted living facilities and other underserved populations/areas	Beth Sheridan, James Pugh	Q1-Q4		Scheduled at facilities for Q2
Transition programming to the Great Lakes Athletic Center	Dan Major, Beth Sheridan, Kurt Schultz, Lydia Jacobsen	Q2-Q3	GLAC branch plans	Developed programming ideas. When we know more about the space we will fully develop concept.
Clearly define each outreach role and responsibility in the community	Dan Major, Beth Sheridan, James Pugh	Q3	New outreach coordinator	
Develop new ways to market Homebound, Books by Mail, and Orion Center Branch library.	Beth Sheridan, James Pugh	Q1-Q4		
Pop up Library events at community spaces (soccer fields, parks events, etc)	Lydia Jacobsen	Q3		
Engage Polly Ann Trail Users with Nature seek and find post/signage	Suzanne Tison, Ashley Lehman	Q3	Resources to create permanent sign, permission through PA trail board	Looped into storywalk discussion and funding using Access to Information Grants
Expand Preschool Outreach with in library visits, brochures, and infosheets	Halli Zalesin	Q3		
Create additional volunteer opportunities	Lori Morris	Q1-Q4		Partnerships established with LOCS to include volunteers from the Robotics team, National

				English & Science Honor Society, sports teams, Scouts, local churches to help with targeted programs relating to technology (MakerSpace/3D printing) and book clubs. Created additional opportunities for our adults with special needs including folding of towels, quality control of markers/pencils/crayons and cleaning. Gardening Angels to partner with Patron Experience Committee's plan to include indoor plants and their care. (Always ongoing and looking for new opportunities, as library grows)
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Goal 2.3 Inspire library visits through vibrant and relevant programming.					
Activity	Person/Group Responsible	Timeline	Resources Needed	Update	
Host a maker fair	Dan Major, Sabrina Halsey	Q1		Went well about 74 people attended	
Explore new ways to engage with teens in the community through programming	Sabrina Halsey	Q1-Q4			
Expand the Adult Battle of the Books	Dan Major	Q3		Scheduled for August	
New Summer Reading format to keep engagement up (weekly challenges)	Adult Services, Teen Services	Q3		Hybrid print and online version.	
GAP bussing for middle school students (6-8) to the library	Sabrina Halsey	Q1		Buses will be starting in January.	
Add a 3D scanner to the makerspace	Dan Major	Q3		Done, purchased from wishlist.	
Update the LOCS/OTPL middle school Battle of the Books to increase participation	Sabrina Halsey	Q1		LOCS will be ending Middle School Battle of the Books. Will seek out new opportunities.	
Book recommendation vending machine	Adult Services, Youth Services	Q3		Ashley to investigate purchasing "Gumball" machine	
Update makerspace training videos	Julie Sugg	Q3			
Explore circulating streaming sticks to better utilize digital copies of purchased movies	Dan Major	Q2	Streaming stick compatible with	All current digital codes are redeemed on a library Movies Anywhere or Vudu account. Account and password information in 1Password.	

			Movies Anywhere and Vudu (on wish list)	We have one streaming stick to enter into circulation.
Create a performer guide for librarians seeking out new outside presenters	Lydia Jacobsen	Q1		
Develop more regular programming for babies	Suzanne Tison	Q2		
Develop unique programming series on specific topics for Little Lit	Kerry Roman	Q2		
Diversify 123 Play with Me through new Resource Professionals	Ashley Lehman	Q2		Tabled until Q4 when we run the next program.
Raise interest in Library resources through unique programming	Youth Services	Q2		Ongoing. Added diversity benchmarks with DEI committee
Host high school exam Library Take Over	Sabrina Halsey	Q2		

Goal 2.4 Strengthen and expand collaborative partnerships to increase usage of library services and foster an interconnected community.				
Activity	Person/Group Responsible	Timeline	Resources Needed	Update
Increase engagement with the Chamber of Commerce	Chase McMunn, James Pugh	Q1-Q4		We will be hosting a number of Chamber meetings, and the September networking event.
Increase partnership opportunities with the North Oakland Community Coalition	Sabrina Halsey	Q1-Q4		
Draft a formal partnership agreement with Parks and Rec similar to the ThinkLink program to create a stronger partnership	Chase McMunn, Lydia Jacobsen, Ashley Lehman	Q2		
Increase classroom visits to library through 2 nd grade history visit and Kindergarten library experience visits	Kerry Roman	Q4		

Increase usage of youth e-resources through monthly promotion at programs and a social media series	Ashley Lehman	Q1		YS to begin this for summer programming
Increase visits with youth-based community groups like scouts, homeschoolers, etc.	Halli Zalesin	Q3		

CULTIVATE A THRIVING ORGANIZATION

Goal 3.1 Ensure delivery of exceptional service through investment in and retention of staff.				
Activity	Person/Group Responsible	Timeline	Resources Needed	Update
Update pay scales to reflect library employment market	Chase McMunn	Q3	Contract with ElementOne.	
Use staff development meetings and stay interviews to focus on individual professional development	Admin, Department Heads	Q2		
Update onboarding software	Chase, Joyce	Q2		Purchased ADP, will roll out later this year.
Cross train benefits and payroll administrators	Admin	Q2		
Transition retiree benefits to annuities	Admin	Q1-Q2	Counsel needs to file petition in court	Working with counsel to move funds from VEBA back to library.
Seek out new and unusual professional development opportunities for all Staff	Department Heads	Q1-Q4		

Goal 3.2 Prioritize staff development and a strong team culture to ensure a positive work environment that meets current and future community needs.				
Activity	Person/Group Responsible	Timeline	Resources Needed	Update

Provide customer service training for all staff	Chase McMunn	Q4 – all staff day		
Genealogy continuing education in the form of webinars and classes	Adult Services	Q1-Q4		
Train an hourly librarian that has daytime availability to cover the Orion Center branch	Dan Major, Beth Sheridan	Q1		Patti Lareau was trained 1/8/24 -done
Prioritize librarians reading Library Journal/ SLJ from cover to cover and encourage information sharing among staff	Adult Services, Youth Services	Q1-Q4		
Transition the Community Relations Specialist in admin to the Business and Marketing Librarian in AS	Dan Major	Q1		James working in adult services department; job description rewritten prior to new job posting
Draft purchasing criteria for eMaterials including holds ratios and weeding guidelines	Dan Major	Q1		Hoopla Flex not a good alternative, set up meeting with Daiva to manage weeding
Reformat monthly department report for Director to better align with strategic plan activities	Dan Major, Ashley Lehman	Q1		Done
Branch Associate to become a notary	Kurt Schultz	Q1-Q2		Kurt has been trained for notary.
Purposefully include all staff members in TikTok videos and invite video ideas from all staff.	Lydia Jacobsen	Ongoing		
Grow SNAC offerings to include staff recognition program, among other things	Ashley Lehman	Q2	Increase of SNAC budget through friends funding	done
Offer staff mental health moments	Halli Zalesin	Ongoing	Create new Staff wellness committee or incorporate into SNAC	

Goal 3.3 Leadership demonstrates the value and long-term vitality of the library through advocacy and ensuring sustainable funding.					
Activity	Person/Group Responsible	Timeline	Resources Needed	Update	
Seek partnerships for shared services vis-à-vis LOACT	Chase McMunn	Q1-Q4			
Better utilize the library wish list	Adult Services, Youth Services	Q1-Q4		Ongoing, staff will maintain a robust selection on the wishlist.	
Monthly review of policies	Board of Trustees	Q1-Q4		Will review Fund Balance and Facility Use Policy in January.	
Board members attend meetings of other community organizations to talk about the library	Board of Trustees				
Annual Donor Reception	Fundraising committee	Q2		Committee planning event. Will be held June 2.	
Annual fundraising campaign	Fundraising committee	Q4	3 big ticket items for fundraising goal	Small fundraiser run on Library Giving Day, April 3. Identified several opportunities for fundraising target.	
Obtain LJ "Starred Library" status	All	Q1-Q4	Raise key metrics of library visits, circulation, and PC/wifi use		
Record Retention review and expunge materials as able	All	Q1		Have reviewed practices. Will be digitizing older records and reducing paper storage. Will delete electronic files within guidelines.	

Strategic Outcomes				
Metric	Desired Outcome	YTD	Notes	Update
Physical Circulation	1% growth	-0.96%		
Digital Circulation	20% growth	32.94%		
Program attendance	7% growth	-13.24%	Program attendance can fluctuate more month to month	Largely due to smaller Battle of the Books participation

PC use	9% growth	-6.18%	Will be reducing the number of PCs	
Wifi sessions	5% growth	4.27%		

Chase McMunn

Public Library Association 2024 Conference Report

I had the opportunity to attend the Public Library Association (PLA) Conference in Columbus, OH. While there I attended several relevant discussions, met with vendors, and networked with my peers.

Beyond the Numbers – Data Informed Decisions

In this session they discussed building a data plan and building a data-driven culture. They talked about building KPIs (Key Performance Indicators), and then messaging data results to team members to build engagement. They showed how they used information gleaned from marketing emails to reengage inactive users, and how they right sized their PC area using custom developed code.

AI (Artificial Intelligence) meets RA

This was a bit of a niche presentation. The library developed self-serve kiosks that used the Novelist Readers' Advisory service and natural language AI to let people ask for book recommendations. They placed these kiosks around the library. They discussed some of the technical hurdles they encountered.

The Library as a Studio

The Calgary Library showed how they have grown their video platform since implementing during COVID. Their big success was making videos that were used by local schools. The locally focused videos garnered a large viewership. They also presented on how to use professionally constructed studios, as well as affordable mobile filming rigs.

Embrace Flexibility: Create a Radically Different Work Environment

Jefferson County Public Library presented how they have implemented flexible work schedules for all levels of staff. They went through a comprehensive review process, and queried staff on their sentiments of work and working remotely. They showed how initial skepticism gave way to a very positive reception. They now offer staff at all levels some form of flexible work.

Putting Words into Action – Customer Service

Sequoyah Regional Library System showed how they standardized their customer service standards. They provided a good blueprint on how to solidify customer service using the values of the library and make services consistent from location to location. This session offered a useful toolkit for developing excellent customer service.

Activating AI Education

The Toronto Public Library detailed the many ways that they have engaged with their community to help educate on all matters of AI. They have developed an “Eye on AI” learning series, started an “Innovator in Residence program, hosted festivals, and a Digital Expo. They also provided some examples of online tools that help people understand how AI works, and what it can be used for.

Bringing the Library of Congress to Local History Research

A librarian from the Library of Congress showed some of the many resources available on their website. They gave tutorials on accessing historical maps, historical photos from the Farm Security Administration and the Office of War Information, oral histories from the Veterans History Project, and some of the many blogs offered.

Increase Religious Equity by Reclassifying the 200s

A representative from OCLC, and librarians from the Lawrence Public Library in Kansas and the Springfield Library in Massachusetts discussed the Optional Dewey arrangement for the 200s. Currently the Dewey 200s use 230-280 for Christianity, and all other world religions are wedged in the 290s. The official optional Dewey 200s arrangement makes the collection more organized by being more chronological and east to west and is more equitable. This could be an excellent project for the DEI committee to consider.

IUG 2024 Conference Attendance – Anne Barnard

I attended the in-person Innovative Users Group (IUG) Conference in Detroit, Michigan from March 25-27, 2024. This conference is jam packed with information and ideas that can help us make Polaris/Vega better for our staff and residents.

The opening session talked about what Clarivate (the parent company) has done in the last year. LX-Starter has been one of their big accomplishments. We use that to send our notices now. In the next 18 months, they will be working on Vega Interact (emails when residents first get a library card, when it's time to renew their card, on their anniversary, etc.). Vega Analyze is also being developed. This will give libraries analytics on how Vega Discover (the new catalog) is being used. As part of that they have developed a partnership with the LibraryIQ platform for analytics. They are also working on an AI powered assistant for searching. A sample was shown to attendees. It's tentatively being called Vega Wizard. It can generate a quiz on a book that the library owns, this could help the reader study for school quiz/exam. It could also give recommendations for other books to read, etc. They also talked about their Promote Web product and showed examples of libraries that were using it, including Orion Township Public Library.

The keynote speaker was Greg Schwen (a comedian). His session was called Work, Laugh, Repeat. He discussed the need for humor in life and the workplace. It was a very good presentation. He suggested that people start the day by going to the nationaldaycalendar.com site as a way to start your day on a positive note. March 25th (the first day of the conference) was National Medal of Honor Day, Tolkien Reading Day and National Lobster Newburg Day.

Understanding the New Enhancement Process – Clarivate/Innovative and the Innovative Users Group have developed a new way of voting on enhancements. MEEP (IUG Member Exclusive Enhancement Process) Working groups were formed. Shannon, Steve and I volunteered to be on three separate working groups. The groups decide on what ideas are going to the membership to be voted on. Clarivate/Innovative decide how much development

time each idea would need, and then IUG members vote on the ideas with ranked choice voting. So far it has been an interesting process to be part of.

One session I attended that I really liked was on an analytic tool by a company called LibraryIQ. They have formed a partnership with Clarivate/Innovative to provide analytics for a library and its community. The software looks at a library collection, community demographics, library cardholders, programs, and diversity. The software gives you a better understanding of what your cardholders and non-cardholders are interested in and if you are offering materials and programs that match those interests.

I also attended several Forums where library staff get together to discuss topics of interest: System Administration, Reporting Tools, and Resource Sharing. These sessions are very helpful. You can get answers to questions, and benefit from the questions that other people ask. People also share what their libraries are doing that you could adapt to your library.

Because of our work with Innovative as development and strategic partners Shannon, Steve, Lorrie and I were invited to a cocktail and hors d'oeuvres reception. It gave us one-on-one time with innovative management and employees.

I really appreciate the opportunity to attend the IUG conference. As well as learning a lot, it gives me time to interact with Innovative management and employees and give them feedback on how we use their product at our library. They are very receptive to our concerns and requests for enhancements.

Spring Institute

I attended the Spring Institute Conference for services to youth in libraries March 7-8 in Muskegon, MI. This is the annual YS conference put on by the Michigan Library Association. This year, I served as chair of the conference committee, so a large chunk of my time at the conference was spent in that role. I volunteered my time at the registration desk, introduced multiple speakers, played a role as a room moderator for multiple breakout sessions, and worked with the keynote speakers making sure they were in the right place at the right time. My time as conference chair was quite beneficial to my job at Orion. I got to work and plan with colleagues across the state with a vast array of experiences. We spent the last year planning the theme, educational sessions, selecting relevant keynote speakers, as well as fun special events for attendees. The theme for the conference was “It’s a Beautiful Day in the Library”, so we leaned into the Mr. Roger’s vibe and attitude, with the idea of “helping the helpers”.

One interesting role I held as a workgroup member was to moderate the Popcorn Session on Intellectual Freedom. Popcorn sessions are breakout sessions that allow the audience to provide the content. As a moderator, I was tasked with coming up with discussion prompts to lead the conversation. This was a fun way to be creative with the discussion prompts, and allowed me to lead a discussion on an extremely relevant topic in today’s libraries. In this session, we heard from leaders at Michigan libraries that have faced recent funding challenges based on book content and book banning, including Patmos Library.

Three sessions I would like to highlight include the MiSelf in Books, Should it Stay or Should it Go, and Leadership from the Children’s Area. MiSelf in Books was a highlight and overview of the Michigan Association of School Librarians (MASL) recent work creating a diverse book list. This list was extremely detailed and had an app that was searchable, allowing public libraries to use and share it with their patrons. They provided ideas on how to incorporate it into our work selecting books and creating booklists for our community and programming. Some ways include a scannable QR code for public use, or using it during readers’ advisory interactions. I was impressed with the depth of information collected by these librarians.

Should it Stay... was a great program from the Bay County library system that provided a framework for analyzing programs and making sure they are adding to our offerings instead of pulling too many resources. This framework included a quick quiz and a longer form analysis worksheet to see if the program is something worth keeping. I find this type of evaluation an important addition to program planning and have plans to incorporate this type of assessment at the end of the programming year in an effort to provide the best programs to our community. Much like our analysis of Battle of the Books,

this type of thinking allows us to make positive changes to some long-standing programs that may be in need of change.

Altogether, my time at SI was quite beneficial, and not only did I come back with ideas to incorporate at OTPL, but I also feel refreshed after networking with colleagues from around the state. The downtime at conferences can sometimes be just as important, professionally, as the breakout session. Being able to talk with, learn, and interact with people doing the same thing as me is an unmeasurable bonus from these events.

I was very happy to attend the full Spring Institute conference for the first time. It was a wonderful opportunity for education and networking. I set a goal of challenging myself to sit with different people for each meal, because I tend to be a bit introverted and wanted to make sure I spoke to new people.

The breakout sessions I found most helpful and think we can use/adapt for the youth department at OTPL were “Read More, Hate Less”, “Tender Topics: Helping Families with Difficult Conversations”, and “Won’t You Be Our Neighbor? Scavenger Hunts and Field Trips”.

The presenters for “Read More, Hate Less” showed attendees the MISelf book list, which was created in 2020 by MASL (MI Association of School Librarians) to bring a curated list of books that promote inclusivity and authenticity to students. They were inspired by the We Need Diverse Books and Learning for Justice movements. The list is continuously updated and is separated into two levels, PreK-5th and Middle/High School. There is an app that can be shared with students/patrons, with all years accessible, as well as year-by-year printouts. I think this would be a very valuable tool for us to incorporate into our Readers Advisory and Collection Development, and it can also be used for teacher recommendations and displays. A QR code can be added to our website, or we can make flyers to have available. This presentation also got me thinking about whether we could create our own lists using the same app (in addition to using the lists provided) for things like guided reading and other recommendations.

“Tender Topics” was about the creation of kits to help families deal with sensitive and difficult topics. The kits have a variety of materials to facilitate discussions, such as books for kids and adults, realia such as educational games, puzzles, or other manipulatives, resource guides or sheets with local/state agencies or websites, and yoga guides or calm down cubes for regulating emotions. The kits are intended to provide an interactive experience to create conversation starters with open dialogue between parents/caregivers and children. This helps kids with coping strategies and developing their questioning skills when it comes to topics that aren’t always easy to talk about. The librarian who presented recommended partnering with schools to see what topics they see a need for in the community and also said it’s better to get higher quality materials that last longer if budget allows. They package them in clear bags, like our quilt kits, and keep them zip tied until checkout, so patrons don’t play with materials in the library. I really liked the dolls with disabilities they purchased from Lakeshore Learning, which included a posed doll with a wheelchair and a doll with a seeing eye dog and cane.

I was inspired by “Won’t You Be Our Neighbor?” as an idea to increase community partnerships for Summer Reading. It would take our scavenger hunts to a whole new level if we give this a try! The library staff created passports using small photo albums from Dollar Tree and made their own color-coded, library-branded trading cards for families to collect from local businesses throughout part of the summer. They recommended making a deadline to give families enough time to bring their logs back to the library. The hunts last for one month to help facilitate the timely return of the logs. Each year they created their hunts based on the summer reading theme. The idea was created in 2021 to bring people back to local businesses when things were starting to open up more. Each year, families either made a quick theme-related craft or picked up a small giveaway along with their passports. When they started the program, they gave out one log/passport per family. In 2022 they tried one per person, but it was too much work, so they went back to one per family. They said this worked better anyway, because it enabled families to have a fun activity to participate in together. All materials are provided to the

businesses by the library; baskets with trading cards, a reminder card partway through the stack if they are running low, and the item families are searching for to mark off in their passports. For example, the first year was Tales and Tails, so the library borrowed large stuffed animals from a local toy store and tied library-branded tags around the animals and families went around to businesses searching for the animals. They handed out samples of the trading cards to attendees.

Overall, 2024 Spring Institute was a valuable learning and networking experience!

2024 IUG CONFERENCE Detroit, Michigan

I was very pleased to be able to attend the 2024 IUG Conference in person. IUG stands for Innovative Users Group and is made up of 562 individual members who must all be Innovative users. During Covid I was able to attend a couple of virtual conferences. I learned a lot from the virtual experience but the in person conference was so much more. Being able to network and interact with other library staff and Clarivate representatives as well as other vendors was exciting and educational. There were so many ideas and tips that came up in the discussions both in the sessions and at dinner, lunch, etc.

Clarivate opened the conference with an overview of their vision. Libraries used to be about books. Now libraries are about experiences - individual experiences, patrons', librarians', students' and community experiences. Clarivate intends to connect all experiences. They are developing a Library IQ platform for analytics. Jessie, with Clarivate AI development, demonstrated their coming Chat Wizard program. The next day we sat at the same table as Jessie for the all-conference lunch. He challenged us to think of how AI could help us. One thing that a librarian mentioned is that sometimes it is difficult to find MARC records. I thought about video game records and how we sometimes have to wait for decent records. Shannon was across the table so I brought her into the discussion. Jessie got rather excited saying "Let's see if we can create a video game record with AI". It only took him a couple of minutes to create a usable MARC record. That got us all thinking and interested in the possibilities. He was excited to take the ideas back to product development to see what they could do to improve our experience.

I attended a SQL for absolute beginners' session that I found very informative. I really didn't know much about SQL except that it was a very basic type of coding. I had no idea of how to write queries. It was a good overview for beginners about how to write SQL queries. The presenter shared that Chat GPT can help in building and formatting queries and that Polaris Data Base Repository can help figure out which tables to draw data from.

The Leaping Forward with Technical Services session and the Leap Acquisitions A-Z in a Nutshell session both covered some basic information about LEAP development. Although the Circulation module is working well, the Acquisitions and Cataloging modules are still being built in LEAP. There is a lot of work that can be done with them but there are still some necessary functions that are not quite complete. Innovative stressed that they need us to use LEAP so we can give them feedback on what improvements we need or want. It was great to be able to discuss with both Innovative and other users what we still need to have. These sessions helped me realize that for now, working with Polaris rather than LEAP is much more efficient for my job in Acquisitions.

The Quick Hit Record Sets in LEAP covered some bulk changes and exporting that can be done with record sets from LEAP that can't be done with Polaris. Things like bulk changing due dates, adding items to a record set from a file. There are also some that can be done from both LEAP and Polaris like hold requests for multiple patrons (allowing multiple pickup locations).

Shannon and I both attended the Polaris Acquisitions and Cataloging Forum. There were some great discussions in this forum. The forum leaders shared a lot of information that encouraged

Lorrie Beseau

many questions, feedback and discussions. Since OTPL was a Beta tester for both Polaris/Baker & Taylor API ordering and BT Cat we were able to share a lot of insight. The BT Cat vendor sent out a thank you email later that day as our discussions resulted in a lot of interest in their product.

These sessions were the ones that I feel I got the most out of, but I got something from every session. It was great to be able to have discussions with and learn from so many. There is a lot to be said for face to face interaction and I gained a lot from this experience. Thank you for allowing me the opportunity to attend.

Lorrie Beseau
Senior Clerk

2024 Spring Institute Write Up

I had the opportunity to attend Spring Institute for Youth Services 2024 *It's a Beautiful Day in the Library* conference. Overall, I found the sessions, speakers, and networking opportunities to be incredibly helpful as this is my first year as a full-time youth librarian. I am grateful that I was selected to attend this year and hope to continue to participate in librarian conferences in the future. There were four speakers/sessions that were most helpful for me, although I can say I did learn something from everything I attended.

Opening Keynote with Princess Castleberry

I was so excited to hear Princess speak again as we had hosted her for our library's in-service day. I was able to personally speak with her before the conference officially started and we had a great time discussing how the library has impacted Princess' children and my role as a youth librarian. Princess spoke on unlocking your I.M.P.A.C.T., which highlighted the importance of prioritizing your mental health and well-being before serving your community. Princess also taught us how to go through a progressive muscle relaxation exercise to help the body distress. To summarize her presentation, unlocking your impact means inverting your gifts, managing your stress response, powering up your position, and aligning your goals and action. Princess is a great motivational speaker and reminded me to take care of myself and reduce stress in little ways to be able to continue making an impact in my job every day.

Fantastic Felt: The Art of Feltboards in Storytime

This was an in-depth explanation of what makes a great feltboard, what stories work best, how to use them in Storytime, how to ease your way into puppetry, and it ended with a take

home felt board kit. I learned the reasons for using felt include visual literacy, sensory/tactile experience, opportunities for interaction, provides a framework for storytellers, you can make the felt yourself, and you can tell the story in your words. The speaker shared some rhymes that work well for her, such as “five little” anything and stories that work well for her, such as *Froggy Gets Dressed*, *The Tickle Monster*, *Pete the Cat*, and *The Big Turnip*. I am new to using felt boards in Storytime and really appreciated the librarian’s tips on how to tell the story, such as speaking to the audience-not the board, not getting tied up in using exact words, and putting the pieces in order before you use them. I was able to practice some of these tips I learned in Storytime immediately following the conference. I tried a penguin flannel during one of my little lit programs and had each child come up to participate. It was a big hit and worked well as I was able to instruct the kids when the pieces can be put up and taken off. Before that, I struggled with keeping attention and keeping children from ripping off the pieces as soon as I put them on the board. This was really encouraging, and I want to continue to practice these tips I have learned.

Early Literacy Popcorn Session

I really enjoyed this informal discussion on a variety of early literacy topics. The topics included bilingual/multilingual Storytime sessions, using technology in early literacy programs, Storytime fun memories, how to access an early literacy program, program feedback at the end of Storytime sessions, strategies for families of diverse backgrounds, importance of early literacy programs, favorite Storytime props, go to Storytime books, how to plan a Storytime, and favorite rhymes and fingerplays. I liked hearing everyone’s different experiences with the same type of work I do. I found everyone to be very nonjudgmental in sharing and commenting on one another’s thoughts. I am interested in trying some of the books that were recommended by a lot of the librarians in that session as I am still learning what books work well for large toddler

crowds. I also enjoyed participating in group fingerplays and will incorporate at least one of the ones I learned at my space Storytime at the end of the month.

Leadership Tales from the Children's Area

This session was probably one of the most interesting to me as I knew two of the library directors that spoke on the panel. The different topics discussed during this session were what youth librarian skills can you apply as a library director, the importance of mentorship, borrowing and sharing ideas at a high level, and how to get involved to network. Something that has been in the back of my mind since hearing one director speak during this session, is that the moment a director walks in the door, their energy or attitude affects the people around them. I think this is true of anyone working in an organization and something I have been mindful of is to purposefully be a positive energy to uplift those around me. MLA leadership academy was mentioned a few times during this session, and it was something that sparked my curiosity. I would be interested in looking for funding opportunities to be able to attend this sometime in the future as leadership may be in my career at some point. I would also like to become more involved in a professional association, such as MLA. I will be looking for emails to get involved with a professional association as the directors emphasized was so important for their development as leaders.

I also attended Kate Reynold's keynote presentation and her Q & A, Tirzah Price's keynote message, Creating Community through Story Book Trails, and Memorable Moments: Using Storytelling in Tabletop Games. I learned a great deal from every speaker and enjoyed meeting other librarians in the same line of work as me. I am excited to apply my new knowledge in my job and look forward to future learning opportunities.

Conference Report

PLA 2024

Dan Major

1. Leadership by Design: A Human-centered Approach for Library Leaders
 - a. The consultant spoke about using a human centered approach to strategic planning and problem solving. The director of the Richland Library reviewed a grant funded community river restoration project that established the library as a local leader in community settings.

2. Highlighting Diverse Voices: Ethical Metadata for Equity-Deserving Groups
 - a. The Columbus Public Library reviewed their efforts to increase diversity and visibility in their collections through the lens of a cataloger. They utilized many of the same strategies that OTPL used in the creation of the Diversity Collection.

3. Embrace Flexibility: Create a Radically Welcoming Work Environment
 - a. Library HR staff reviewed ways libraries can increase employee satisfaction by offering increased work flexibility. They also explained the most common causes of burnout such as frequent job duty changes, technology and workflow changes, and workplace interruptions.

4. Broadband: Public Libraries and Federal Funds to Move from Digital Equity Plans to Implementation
 - a. This presentation reviewed a federal program to bring broadband internet to underserved areas. The presentation was more of a case study on how the state of Ohio distributed this grant money, which included making Wi-Fi available from the parking lot of many anchor institutions, including public libraries.

5. Building Leadership and Equity with Staff Mentorship
 - a. Several large library systems met to discuss their staff mentorship programs. These programs were implemented to offer career guidance and direction to newer employees. Employees with mentors generally expressed more work satisfaction across the library systems. Enrollment in the mentorship programs generally started high in the first year and then dropped

significantly in ensuing years.

6. Diversifying Your Displays and Book Lists

- a. A library system in Oklahoma discussed their diversity audit. They spent a significant amount of time reviewing collection statistics received from a paid collection audit performed by a library vendor. They also shared the library system's guidelines and considerations for creating displays.

7. Three Must-Have Activities for New Employee Training

- a. Presenters discussed three important training moments for new staff: something "grounding" that taps into librarianship's goals; something "inclusive" that bridges personal experiences and community needs; and something "forward focused" that illuminates new employees' career path at your library.

8. Reimagining Public Service and Staffing Models with Flexibility Top of Mind

- a. The Houston, Chicago, and Los Angeles public libraries reviewed staffing practices focused on flexibility and quality of life for employees. Libraries have (in general) included work from home options as standard for full-time staff and are introducing pilot programs to offer work from home and flexible scheduling to part-time staff when possible. Several libraries are offering 4 10 hour days for full time staff and discussed research supporting and opposing this scheduling model.

9. Is a Bigger Collection Better? The Relationship between Collection Size and Access Equity

- a. The presenters reviewed heat mapping of the shelves relative to the circulation of a rural library. The library introduced a new strategy to decrease collection size and increase displays and faced out portions of the collection. In turn, the library saw a roughly 25% increase in circulation over the six week observation period of the project.

10. How to Stage: Canva for Libraries

- a. This session was a review of ways public libraries can use Canva. The presenter highlighted ease of use with templates for social media posts in addition to traditional print design.

11. Keynote Speakers: Dr. Bettina Love, Mary Annaise Heglar

- a. Both speakers are authors who advocate for equity in different ways. Dr. Love focused her discussion on equity in education for minority populations and the importance of public libraries. Mary Annaise focused on the effects of climate change in economically disadvantaged communities and how to encourage social action and engagement in general.

Shannon Schmidt

Innovative Users Group (IUG) March 25-27

I attended the Innovative Users Group conference in Detroit, MI with Anne Barnard, Lorrie Beseau, and Steve Saunders. There were 450 in attendance across both product lines, Polaris and Sierra. There were 23 different Polaris programs to choose from, which is 8 more than last year, over the 3 days between the hours of 9-5:30.

The opening speakers were Tom Jacobson, VP of product engineering, Yriv Kursh, president of the company, and Greg Schwem. Tom and Yriv talked about the direction of the company and the newest products and products that are in the very early stages, including an AI Wizard that is in development.

Greg Schem is a business comedian. He was very funny and a nice break from the normal speakers at conferences.

Polaris roadmap will include an upgrade to 7.6 coming this spring. Some new features are advanced MARC editor and item templates in LEAP. I did some testing on the new MARC editor and think this will make LEAP cataloging much easier. The ability to print work slips in LEAP, serials claim alert list, and bulk waiving of fines.

New features being worked on and added to the Vega products are single staff interface for all Vega products, SMS notification, Cardholder roll-ups for patrons who use the same email, one view for same email users in LX Starter, and our statewide catalog, MeLCat, will be switching from Encore as their discovery layer to Vega discover.

I am also on the LX Starter member exclusive enhancement process working group, MEEP for short. We met with all members of all working groups for dinner on Sunday night. I felt this was a good networking event. I talked with Sam Quell, the product owner of Polaris, I was asked to beta test the new API between Polaris and BtCat. This should be happening in the next few months.

My favorite programs to attend are the forums on all of the modules in Polaris. This is a good brainstorming time between different libraries to talk about what's working and what's not and get some good solutions from other Polaris users. Lorrie and I talked about using the API for ordering through Baker and Taylor and about our experience with BTCat during the acquisitions/cataloging forum.

Overall, it was a very good conference. I talked with many other Polaris Library staff. Polaris and Sierra libraries from Michigan met for a SEMI-IUG, Southeastern Michigan IUG. This year some libraries from the west side of the state and a library from Ohio joined us. One thing that I found surprising talking to libraries is a lot of them are removing security gates.

I appreciate being able to attend this conference, it has been very useful in all aspects of my job.

Shannon Schmidt

4-06-2024

IUG 2024

- SeMi-IUG (Southeast MI IUG) will continue to meet a few times a year to discuss ongoing issues, share ideas, etc. Currently dominated by Polaris libraries but is seeking more Sierra members.
- The new Enhancement Process was discussed – ideas added to Idea Exchange and Product Boards will be reviewed by platform / module working groups and prioritized with ranked choice voting; Clarivate Support will provide feedback on estimated time and complexity before final voting by site reps.
- Polaris Roadmap continues to focus on moving workflows into Leap and improving the Leap experience for staff. Interface improvements, ADA compliance, scalability for different device sizes.
- Quick Hit – Polaris SSO. Not much information in this one, but at this point, it's Leap only. It's still something I'd like to explore more in the future. (I believe it would require upgrading at least one domain controller to a later version of Windows Server.)
- Attended multiple sessions on various Vega products. Vega Promote and Vega Program have come a long way in a short time. Neither are quite where we'd want them to be if we were looking to change vendors, but the progress is impressive.
- Similarities and differences between libraries and online shadow libraries / piracy sites.
 - Piracy as a service problem, not a pricing problem (sometimes piracy is just easier than legal methods so lower barriers when possible)
- Tech Tips inspired by other sectors – my big takeaway was “leave notes for the next guy (because there's a good chance the next guy is you).” Prioritize documentation instead of leaving it for “when you have time (which is never).”
- Polaris Transactions Table – a SQL overview of the PolarisTransactions database, which coincidentally, should be useful in creating the custom report for logging Esource authentications I've been planning.
- Vega Discover Administration – a nice refresher of things we haven't really touched since going live, and a few things that have since been added. Big changes are planned over the next 18 months, rolling Vega Discover Admin and LX Starter Admin into a single platform.
- Product Design – a journey mapping exercise during this session led me to create an enhancement request to add a custom link / button to the Discover login flyout that can point to a custom URL like Verify for library card signup.



Orion Township Public Library

WE'D LIKE TO KNOW.....

The Orion Township Public Library always welcomes compliments, concerns, and suggestions from our library users. The library director carefully reviews each form put in the suggestion box. Thank you for taking the time to comment. Purchase requests may also be sent to the library website at <http://orionlibrary.org/purchase-request/>

Shout out to Troy, he expertly handled my tech problem with expertise and professionalism. My issue is resolved. He did a great job. Please continue this service. Another satisfied customer.

Dear Patron:

Thank you for taking the time to complete a comment card at the Orion Township Public Library. Your input is important to us!

It is always nice to hear positive comments from our patrons, especially in appreciation of the staff and the services that we provide to the community. I will be sure to let Troy know that you left such positive feedback about his individual support to patrons.

Thanks again for your thoughtful comments and thank you for using the Orion Township Public Library.

Sincerely,

Chase McMunn
Director



Orion Township Public Library

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The Orion Township Public Library always welcomes compliments, concerns, and suggestions from our library users. The library director carefully reviews each form put in the suggestion box. Thank you for taking the time to comment. Purchase requests may also be sent to the library website at <http://orionlibrary.org/purchase-request/>

I like to compliment your entire staff, they are
ALWAYS so helpful resourceful esp Tracy during
this visit, was so helpful, patience with me
gave me pleasing step by step to complete a task.
I like to thank every one the staff is
only as good as it's leader I'm a veteran
Hd. manager so this means a great deal to me
please say thank you to your staff and
provide a free lunch date to thank them

Dear Patron:

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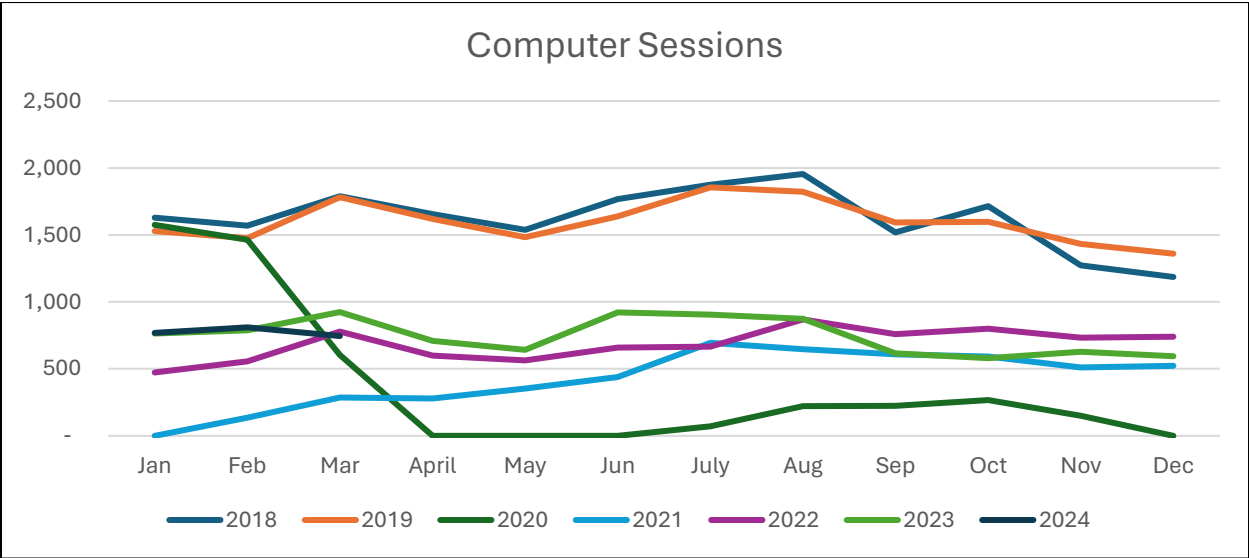
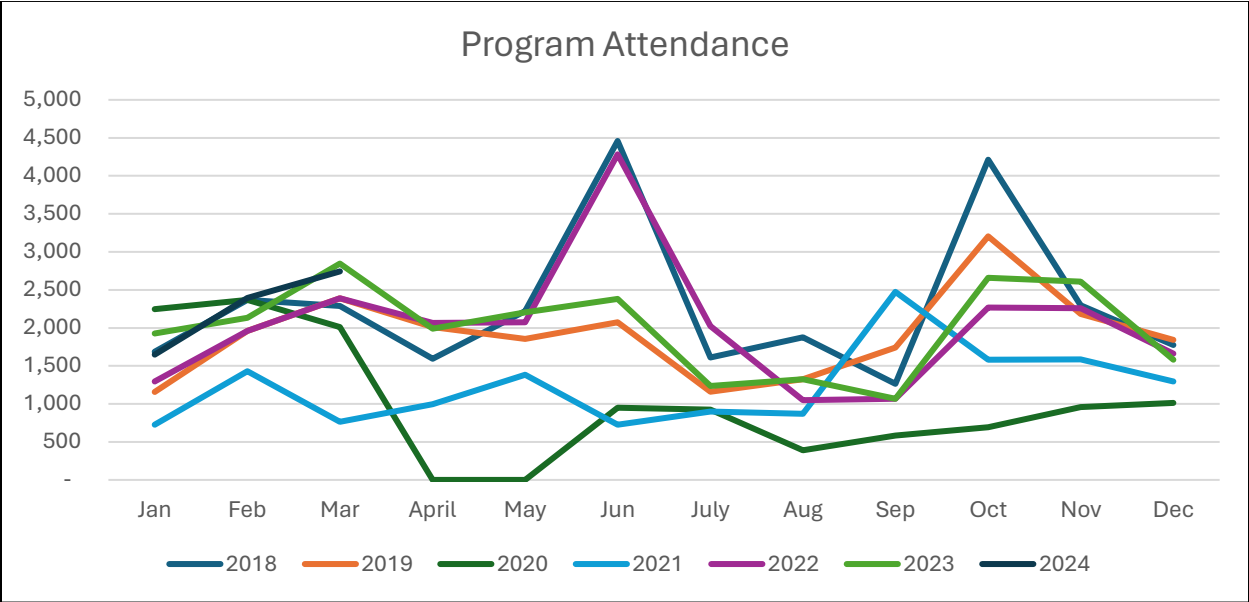
Thanks again for your thoughtful comments and thank you for using the Orion Township Public Library.

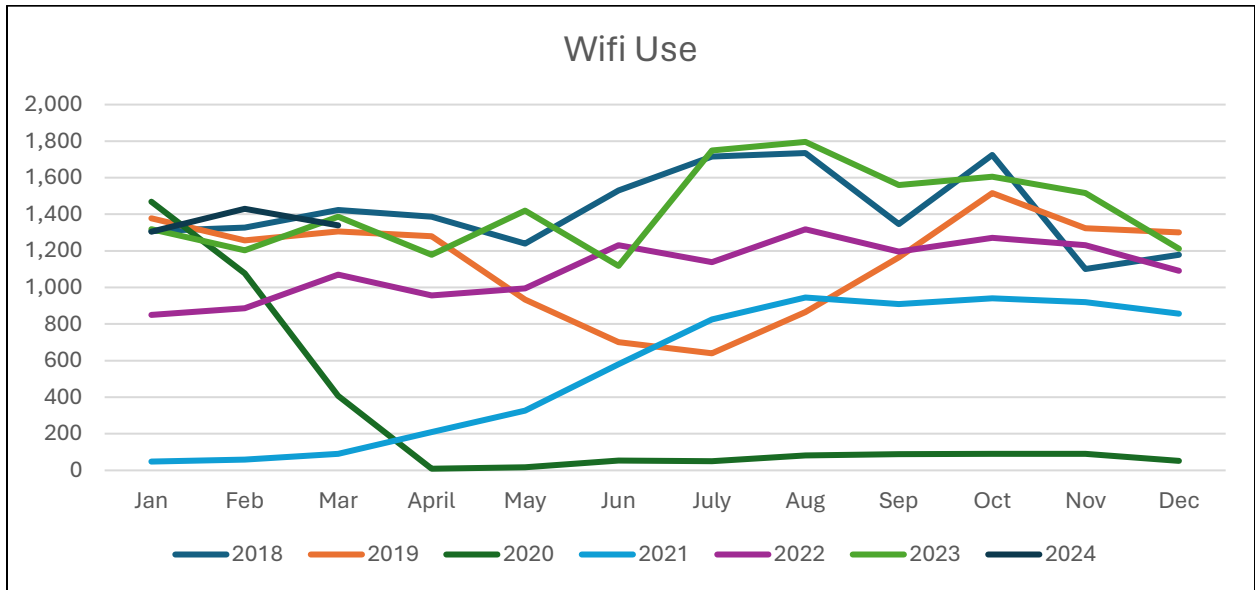
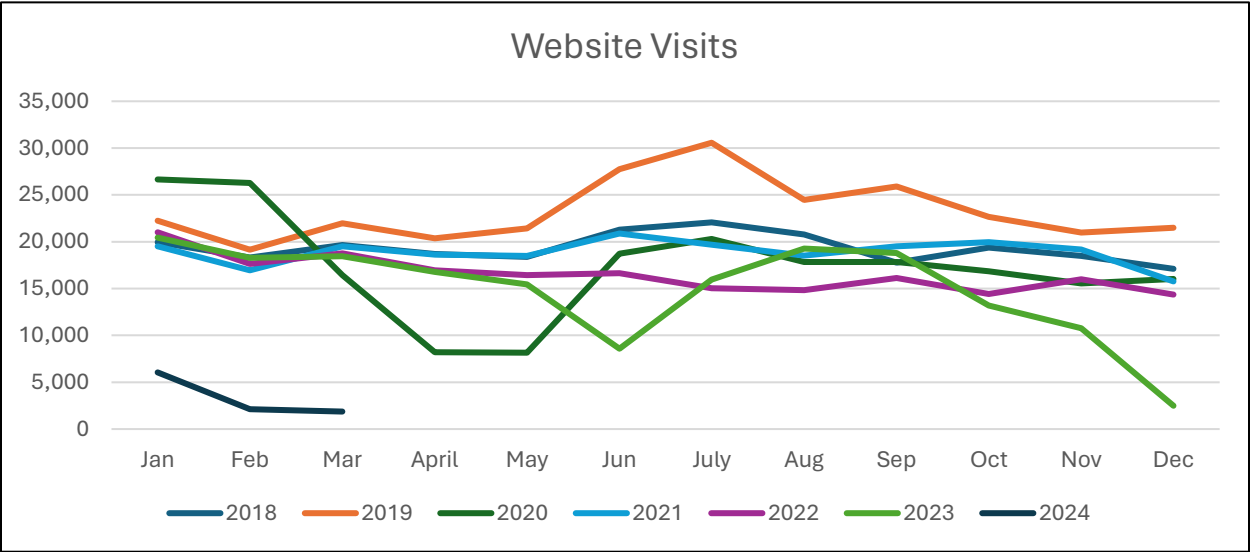
Sincerely,

Chase McMunn
Director

Statistical Report - Usage for the month of March 2024

Circulation					
	Current month	This month last year	Current FYTD	Previous FYTD	
Main Library Circ Checkouts	6,886	8,130	22,014	21,436	
Main Library Self Checkouts	9,617	10,678	26,516	28,504	
Renewals	12,793	12,385	35,856	35,554	
Orion Cntr Branch Checkouts	39	39	137	111	
ILL Items borrowed	771	728	2,361	2,120	
ILL Items loaned	475	433	1,424	1,469	YTD % Change phys circ
Total Physical Checkouts	30,106	31,960	86,884	87,725	-0.96%
E-books **	3,421	2,810	10,160	8,795	
E-audiobooks	3,191	2,717	9,326	7,918	
E-magazines	1,395	399	4,492	1,201	
Hoopla	2,614	1,986	7,333	5,760	
Kanopy	168	63	425	198	YTD % Change digital circ
Total digital checkouts	10,789	7,975	31,736	23,872	32.94%
					YTD % Change
Total Circulation	40,895	39,935	118,620	111,597	6.29%
** Website stats low in February because missing data from Feb 1 - Feb 11					
Number of Items in our Collection			Number of Library Card Holders		
	Current month	This month last year		Current month	This month last year
Print	87,464	89,717	Residents	20,984	19,497
Audio (physical)	5,724	6,192	Non-Residents	4,228	3,853
Video	17,907	17,936	Total Card Holders	25,212	23,350
E-books	100,653	96,619	New Registrations	183	181
E-audiobooks	67,438	59,117			
Other	10,761	10,543			
Total Items	289,947	280,124			
Room Usage Statistics					
	Current month	This month last year	Current FYTD	Previous FYTD	
Meeting Room bookings (public)	136	126	407	356	
# Programs for adults	22	38	89	105	
# Programs for children	24	33	75	79	
# Programs for teens	4	6	20	19	
# School visits for Think Link	22	30	49	70	
Program attendance for adults	271	343	845	899	
Program attendance for children	1,179	1,228	2,472	2,991	
Program attendance for teens	22	40	168	127	
Attendance school visits Think Link	1,271	1,235	3,301	2,891	
Technology Usage Statistics					
	Current month	This month last year	Current FYTD	Previous FYTD	
Computer signups	745	924	2,323	2,476	
Wireless users	1,339	1,386	4,074	3,907	
Web site hits - desktop users	936	12,402	4,696	37,551	
Web site hits - mobile users	930	6,052	5,325	19,614	
Other Usage Statistics					
	Current month	This month last year	Current FYTD	Previous FYTD	
# Visitors to Main Library	10,941	10,912	32,809	30,866	
# Visitors to Orion Center branch	186	214	540	481	
# Volunteer hours (adult)	286	173	695	642	
# Volunteer hours (teen)	202	0	563	0	
# Notarized documents	34	37	83	79	
# Think Link requests for books	14	27	61	86	
# Think Link check outs	46	128	253	405	
Database Usage	18,821	19,711	0	67,568	
* Orion Center building closed due to building flood (water damage) on Sunday February 5 thru Monday, March 6, 2023					
*Volunteer hours now separated as adult and teen hours. This mo last yr, current FYTD & Previous FYTD are combined teen & adult.					
*CYBER ATTACK occurred on 10/20/23 some stats off due to the website outage and move to the temporary website					
*PebbleGo & BookFlix no longer included in Ebook circ stats as of 1/1/23					





Strategic Planning Meeting, April 9, 2024, 2pm

Planning for the donor reception event.

Discussion:

- Date:
Sunday, June 2, 5:00 - 7:00
- Theme:
Adventure begins at your library (tie to summer reading)
- Invitations:
Will use the art work for summer reading. Invite donor list from 2021-current. Chase to get them printed and target sending week of May 6th or sooner. RSVP May 20.
- Door prizes:
Maker space to create a nice leather bookmark (Dan will make these or propose other ideas)
- Music:
Mary is going to ask around for Mexican-themed music
- Food and beverage:
Mary will get beer and wine from her contact
Nate will manage the food (Mexican themed), dessert, water, silverware, paper products, table covering, set up, and serving
- Flowers:
Mary Ann will get flowers for the tables
- Welcome and intro:
Mary Ann to welcome people. Chase to share remarks.
- Activity:
Scavenger hunt (like elementary school field day). Participants get a card with locations around the library with a key question and they find the answer at the location (target ~eight things in the library.) Discussed including a stop with the overview of the strategic plan. Participants put their completed card in a drawing.
- Drawing:
 - Flowers: people put name in a hat
 - 3 "big" prizes. People put their completed scavenger hunt card in the drawing
 - eReader (Chase to acquire)
 - 2x Gift certificate to local business (Chase to acquire)

MGT-13: Volunteers Policy

Adopted: 9/18/2014; Last Revised: 1/25/2024

Policy Statement

The library has established a volunteer program that strives to reach a maximum level of public service to the community. Volunteers give support to paid staff and provide assistance with special, unique or supplemental services and tasks that further the library's mission.

Regulations

1. The library director shall hire a volunteer engagement specialist to oversee the volunteer program. The volunteer engagement specialist may enlist other staff or volunteers to assist in volunteer training.
2. A volunteer shall be considered as an individual, age 12 or older, who contributes time, energy and talents directly or on behalf of the Orion Township Public Library and is not paid by library funds. The Friends of the Library volunteers are governed by their own policies and bylaws and, as such, are not regulated by this policy. Any conflicts between the policies or practices of the Friends and the library will be resolved by the library director and the Friends Board.
3. Applicants, who must be age 12 or older, must complete an application and submit it to the volunteer engagement specialist, in one of the following ways:
 - A. Go to our website at orionlibrary.org and click on "Become a volunteer" to fill out an online application.
 - B. Pick up a volunteer application at the Orion Library and submit completed application to the volunteer engagement specialist.
 - C. If there is no suitable volunteer service match with the applicant's skills, interests, location, schedule, and transportation requests, the applicant will be notified. The application will be kept on file for six months and the applicant will be contacted if there is an appropriate opening during that time.
 - D. The library retains the right to use discretion in accepting court-ordered community service volunteers based on library needs and the nature of the volunteer's offense.
4. When the library accepts a volunteer's offer of service per application, volunteers will be required to attend an orientation session. At an orientation the volunteer engagement specialist will:
 - A. Supply an orientation packet and name tag.
 - B. Review the volunteer policy.
 - C. Provide instruction about sign-in and sign-out procedures.
 - D. Conduct a tour of the library with introduction to library staff present at that time.
 - E. Review duties and confirm volunteer commitment.
 - F. Discuss personal and building safety matters.
 - G. Specify appropriate responses to other library customers.
 - H. Initiate or schedule training as needed and define task responsibilities.
5. Volunteers are recognized by the public as representatives of the library and shall be guided by the same work and behavior code as library employees. This will include, but not limited to:
 - A. Dress and grooming appropriate for a business environment and tasks assigned.
 - B. Name tags worn at all times while volunteering in the library.

- C. Adherence to sign-in and sign-out procedures, with advance notice to the volunteer engagement specialist or appropriate department staff in the event of absence or lateness for a scheduled time.
 - D. Courteous and proper interaction with other library patrons. All patron questions other than directional (Where are the restrooms? Where is the computer lab? etc.) should be referred to a library staff member.
 - E. Responsibility for updating personal data (such as change of address, telephone number or emergency contact information) with the volunteer engagement specialist.
 - F. Observance of the library's drug free workplace status. Use of alcohol, illegal drugs, or tobacco products in the library is prohibited, as is the abuse of drugs or alcohol, or reporting for service under the influence of these substances.
 - G. Immediately reporting to a library staff supervisor any occurrence of injury, minor or serious. If any assignment appears to cause physical discomfort or could lead to personal injury, the volunteer should, without delay, report this to the volunteer coordinator or the staff supervisor in the assignment area.
 - H. Harassment or improper advances toward another person in the library or on library grounds is strictly prohibited. This includes unreasonably interfering with anyone's work or creating an intimidating, hostile or offensive environment. Any concerns or questions about the behavior of library patrons, staff or other volunteers should be referred or addressed to staff supervision or the volunteer engagement specialist. Under no circumstances should a volunteer worker initiate a confrontation with library customers, staff or other volunteers.
 - I. Volunteers are not allowed to sit at public service desks or use staff computers unless specifically assigned to an area by the volunteer engagement specialist or a staff supervisor.
 - J. Personal telephone calls are prohibited except in the case of an emergency and then must be kept brief and not made at a public desk. Long distance calls are not allowed.
 - K. Library owned equipment, such as copiers/printers, fax machines, computers, supplies, etc. are for library use only and may not be used for personal business. No equipment or material should be removed from the library without prior submission of a written request by the volunteer and prior written approval from the library director, volunteer engagement specialist or staff supervisor.
 - L. All transactions between library patrons, staff and/or volunteers are completely confidential. This includes any information about materials a patron has looked at, asked for, requested or checked out, as well as questions asked by library patrons.
- 6. Volunteers may participate in a regular evaluation process in a formal or informal manner, written or verbal. Volunteers serve under an at-will status and may be discharged with or without cause or notice by the library director or volunteer engagement specialist.
 - 7. Volunteers who wish to end their tenure with OTPL should notify the volunteer engagement specialist about the decision and the effective date. Volunteers may be asked to participate in an exit interview. Volunteer files will be retained for two years.
 - 8. A patron may contest a library policy or any portion of a library policy by following the procedures as outlined in MGT-15: Appeals Process Policy.

MGT-15: Library Policy Appeals Process

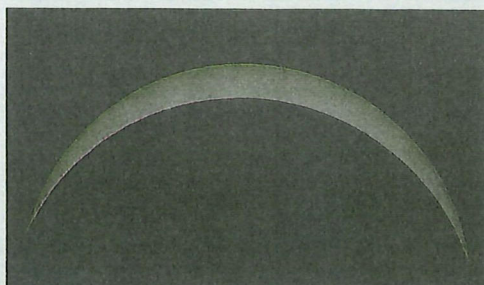
Adopted: 2/15/2018; Last Revised: 1/25/2024

Policy Statement

In order to maintain a welcoming and business-like atmosphere, the library Board of Trustees has adopted and maintained a set of library policies for the Orion Township Public Library. In the interest of fairness, patrons who disagree with or would like to challenge any aspect of these policies may have their objection reviewed by the Board of Trustees.

Regulations

1. A patron may contest a library policy or a portion of a library policy to the library director. The appeal must be in writing and received within 30 days of the incident/policy in question.
2. Patrons that wish to challenge a policy that involves a disciplinary action should follow procedures as outlined in CUS-3: Patron Conduct Policy Appeals Process.
3. A meeting with the library director shall be scheduled within 10 days from receipt of the initial appeal. The patron who is disputing the policy must attend the meeting personally.
4. The library director shall review the facts, any statements or reports from any outside agency as well as the oral and written statements provided by the person submitting the appeal.
5. The library director shall issue a written statement including findings of fact and a statement that upholds, rescinds or modifies the policy within 5 days of the meeting.
6. Following receipt of the library director's written statement, the patron may further appeal to the library Board of Trustees by requesting a hearing as follows:
 - A. The appeal must be in writing, state the grounds upon which the appeal is based and be received within 10 days of the mailing date of the director's statement.
 - B. The Board of Trustees shall consider the request at the next regularly scheduled board meeting immediately following receipt of the request.
 - C. The patron submitting the appeal may attend any meeting so scheduled and make a statement in support of his or her position.
 - D. The Library Board may affirm, modify or reject the library director's decision.
 - E. The decision of the library Board of Trustees is final.



Solar Eclipse party at the Orion Twp. Public Library



Families wore their eclipse glasses and gathered on the lawn of the Orion Township Public Library on Monday to view the solar eclipse. The eclipse was seen by tens of millions of people in parts of Mexico, 15 U.S. states and eastern Canada for the first time since 2017. While Michigan was not in the path of totality, the moon blocked out approximately 99% of the sun for a few minutes. The next total solar eclipse is in 2044. **Photos by Joseph Goral.**

LOCS Superintendent Kirby potentially departing

■ Board of Education begins search for replacement

By Joseph Goral
Staff Writer
jgoral@mihomepaper.com

LAKE ORION — Lake Orion Community Schools Superintendent Ben Kirby will potentially depart the district after being selected to enter into negotiations to become the next superintendent of Forest Hills Public School District in Grand Rapids.

“We extend our heartfelt gratitude to Ben for his unwavering dedication and remarkable contributions to Lake Orion Community Schools over the past four years,” school board President Danielle Bresett said. “Going forward, we need to move quickly to secure the best leader, ensuring that our district will continue to thrive and excel.”

The Forest Hills Board of Education meets on April 15 when it is expected to officially approve a contract with Kirby.



Kirby

Kirby was hired by a unanimous vote of the Lake Orion school board in June 2020 to replace former superintendent Marion Ginopolis who spent 10 years in the district beginning as interim superintendent in 2010. In his first year, Kirby oversaw around 7,000 district students during the COVID-19 pandemic while working weekly with epidemiologists, local health professionals, health department officials and others to navigate challenges presented by the virus.

While Kirby would continue working in Lake Orion through June, the school board held special meetings on March 20 and April 3 to begin the search process for a potential replacement. Superintendents are responsible to the board for carrying out district policy, administering district and school operation, supervising district personnel and advising the board on all educational matters for the welfare and interests of students.

In the special meeting on April 3, the board voted unanimously to pass a Request for Proposal (RFP) that would secure bids to select a superintendent search firm.

Assistant Superintendent of Human Resources Adam Weldon said the RFP was sent to attorneys for review, but

See **SUPERINTENDENT** on 19

AROUND TOWN

A CALENDAR OF PLACES TO GO, PEOPLE TO SEE AND THINGS TO DO.

Craft show at Oxford High School on April 13

The Oxford High School spring craft show will be held at the high school from 10 a.m. to 4 p.m. April 13. There will be more than 115 booths at the show displaying goods. The craft show is hosted by the Oxford High School Leadership Class. Admission is only \$3. - J.N.

April Library youth activities at the Orion Twp. Library

• SENSEsational Story Time is a "welcoming, interactive environment" for children with special needs and sensory seeking kids from 11-11:45 a.m. April 5 in Linda Sickles Meeting Rooms A and B. The story time is open to second-graders and under.

• Bounce & Boogie is a "music-and-movement-based program" from 11-11:45 a.m. on April 6 in Linda Sickles Meeting Rooms A and B. Children 5-years-old and under can join to "dance, groove, jump and move" to their favorite songs and rhymes.

• Little Lit (weekly): The library is inviting up to 20 children and their families to Linda Sickles Meeting Rooms A and B every Monday, Tuesday and Wednesday for story time, songs and activities promoting early literacy practices. Each day will have two sessions from 10-10:45 a.m. and 11-11:45 a.m. - J.G.

Eclipse viewing at the library

Orion Township Public Library is holding a viewing for all ages in the library's reading garden for the April 8 total solar eclipse from 2-4 p.m. The eclipse begins at 2 p.m. before covering 99 percent of the sun by 3:14 p.m.

It is not safe to look at the sun without eye protection specialized for solar viewing and viewing any part of the sun through a camera lens, binoculars or a telescope without a

special-purpose and properly-fitted solar filter "will instantly cause severe eye injury," according to NASA.

To learn more about safely viewing the solar eclipse, visit <https://science.nasa.gov/eclipses/future-eclipses/eclipse-2024/>. - J.G.

Alzheimer's Caregivers support group

Orion Township Public Library continues its support for caregivers of people living with Alzheimer's and other related dementias on April 9 at 10:30 a.m.

Led by a trained facilitator and sponsored by the Alzheimer's Association Michigan Chapter, the support group offers participants a chance to hear from others who understand caring for someone with Alzheimer's. The group meets regularly every second Tuesday of the month. - J.G.

Senior Social Hour

The Orion Center Branch Library, 1335 Joslyn Rd., invites seniors to visit for the chance to socialize and meet other seniors.

Occurring every second and fourth Fridays of most months, each meeting features a different topic.

This month's meetings are scheduled for April 12 and April 26 from 11 a.m. to noon. - J.G.

Puzzle & Game Swap at the Orion Center

Visit the Orion Center, 1335 Joslyn Rd., between 9 a.m. and 5 p.m. April 11 to swap your old puzzles, board games, books and DVDs for new-to-you ones. Registration is not necessary. - J.G.

Open Mic Night at the Orion Center on April 18

Visit the Orion Center every third Thursday of the month from 5-8:45 p.m. to listen to and share your poetry, music, dance or comedy. All ages and abilities are welcome. - J.G.

Orion Green Up

Celebrate Earth Day and Arbor Day by making Orion a little greener on April 20 and April 21.

Pick up your bags and safety gear on April 19 at the Alberici Lodge in Camp Agawam from 5-7 p.m. and watch the tree planting ceremony at 6 p.m.

Anyone with questions or a

specific location they want to clean up can email jsampson@oriontownship.org. - J.G.

Fandom Fest activities May 4

Youth, teens and adults can celebrate free-comic-book day by receiving a free comic book at Fandom Fest from 9:30 a.m. - 4:30 p.m. at the Orion Township Public Library.

Guests can participate in a variety of crafts, activities and games for all ages in Linda Sickles Meeting Rooms A and B from 11 a.m. - 12:30 p.m. before trivia begins at 1 p.m.

Registration for Fandom Fest Trivia is open from April 4 at 9:30 a.m. to May 4, at 1 p.m. May the Fourth be with you! - J.G.

Ask a Lawyer Series: Q&A at the Orion Twp. Library

Come by the Orion Township Public Library from 7-8:30 p.m. on the third Wednesday of the next two

See **AROUND TOWN** on 13

PUBLIC NOTICE

Because the People Want to Know

ORION TWP.

CHARTER TOWNSHIP OF ORION NOTICE OF PUBLIC HEARING MILL LAKE GARDENS PRIVATE ROAD MAINTENANCE SAD #5

Notice Is Hereby Given:

1. That the Board of Trustees of the Charter Township of Orion has initiated the process of making certain improvements to Mill Lake Gardens (Mahopac, Hill, Hazel) by grading, gravel, chloriding, and snow plowing.
2. That a preliminary cost estimate prepared by the Township is on file with the Township Clerk.
3. That this Board has tentatively designated the following described lands in the township as constituting the Special Assessment District against which the cost of the improvement is to be assessed:

09-20-104-012	09-20-106-032	09-20-151-048
09-20-103-010	09-20-106-034	09-20-151-046
09-20-105-025	09-20-151-003	09-20-103-007
09-20-106-031	09-20-151-040	09-20-105-003
09-20-105-009	09-20-103-009	09-20-106-028
09-20-151-055	09-20-105-021	09-20-105-023
09-20-104-016	09-20-106-033	09-20-151-012
09-20-103-019	09-20-105-018	09-20-151-047
09-20-105-019	09-20-151-041	09-20-103-011
09-20-103-030	09-20-151-021	09-20-105-004
09-20-151-002	09-20-103-008	09-20-106-029
09-20-151-056	09-20-105-022	09-20-105-020
09-20-104-015	09-20-106-026	09-20-151-042
09-20-105-001	09-20-105-026	09-19-227-013
4. The Special Assessment District is proposed to be created for a period of five (5) years or until a petition to discontinue the special assessment district is received with signatures that represent a majority of the properties in the district. Annual redeterminations of the cost of the improvement shall be necessary in the future, without a change in the boundaries in said Special Assessment

District. The projected incremental increases are ten (10%) percent per year for the term of the improvement without additional public hearings.

5. That the Township Board will meet at the Orion Township Hall, 2323 Joslyn Road, Lake Orion, Michigan, 48363, on Monday, April 15, 2024, at 7:00 p.m. to hear and consider any objections to the improvement and to said Special Assessment District.
6. If the Township Board approves the improvement, a special assessment may be levied against properties that benefit from the improvement. Act 185 of the Public Acts of Michigan, 1973, as amended, provides that the special assessment must be protested at the hearing held for the purpose of confirming the special assessment roll before the Michigan Tax Tribunal may acquire jurisdiction of any dispute involving the special assessment. The hearing for the purpose of confirming the special assessment will be held, if at all, at some time in the future pursuant to notice given as required by law. Appearance and protest at such hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal. An owner or party in interest in property to be assessed, or his or her agent, may appear in person to protest the special assessment, or may protest the special assessment by letter filed with the Township Clerk at or prior to the time of the hearing, in which case appearance is not required.

Publish: 4-3-2024; 4-10-2024



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TOWING AVAILABLE

AROUND TOWN

A CALENDAR OF PLACES TO GO, PEOPLE TO SEE AND THINGS TO DO.

Ask a Lawyer Series: Q&A at the Orion Twp. Library

Come by the Orion Township Public Library from 7-8:30 p.m. on the third Wednesday of the next two months for a Q&A session on rotating legal topics. April 17: Divorce/Family May 15: Estate Planning -- M.K.

Oxford High School Class of 1979 reunion on Sept. 28

The Oxford High School Class of 1979 will hold a class reunion on Sept. 28, 2024 and organizers want to reach as many '79 Wildcats as possible.

Organizers are currently in the planning process but would like contact information for anyone who would like to attend. The reunion location and additional details will follow as soon as they become available.

Class of 1979 graduates are asked to call 248-628-4743 to submit their contact information, or visit the Oxford High Class of 1979 Facebook page to send contact information, and for continuous updates. -- J.N.

OTPL presents Songs And Stories of Ireland

On March 23 from 2-3:30 p.m. in the Linda Sickles meeting room, join Irish singer and songwriter Edna Reilly for a journey across the Atlantic through music.

From Dublin, Ireland and now living in Michigan, Enda Reilly's shows delight, educate and entertain with the Irish drum, celtic guitar, and vocal arrangements of celtic folk songs. Enda is a seasoned performer and enjoys bringing his unique flavor of Irish music and culture to the

See **AROUND TOWN** on 22

PUBLIC NOTICE

Because the People Want to Know
ORION TWP.

NOTICE CHARTER TOWNSHIP OF ORION ADOPTION OF ORDINANCE 163 SQUARE LAKE WATERCRAFT CONTROL ORDINANCE

The Charter Township of Orion Board of Trustees, at the regular meeting of Monday, March 18, 2024, held at 7:00 p.m., at the Orion Township Municipal Complex Board Room, 2323 Joslyn Rd., Lake Orion, Michigan 48360, adopted an ordinance for the Charter Township of Orion, Michigan; to establish one slow no wake regulation for the entire Square Lake including the area locally known as Little Square Lake in Orion Township, Oakland County; to repeal Ordinances 17 and 140; providing for repeal of conflicting ordinances and portions thereof; and providing an effective date.

THE CHARTER TOWNSHIP OF ORION ORDAINS: SECTION 1 of Ordinance

Section 1 - Purpose and Intent

An ordinance to regulate the speed of vessels and to provide for the safe use of the waters in Orion Township, Oakland County; enacted under the authority of Act 451, Public Acts of 1994, Part 801 - Marine, as amended, being identical to State Administrative Rules filed in the Office of the Secretary of State.

Section 2 - Definitions

All words and phrases used in this Ordinance shall be construed and have the same meanings as those words and phrases defined in Act 451, PA 1994, as amended.

Section 3 - Prohibited Activity

Regulation No. 63, Oakland County. WC-63-24-001 - Square Lake: Slow-no wake speed. On the waters of Square lake, and the portion of Square lake lying west of a railroad bridge and locally known as "Little Square Lake," sections 9 and 10, town 4 north, range 10 east, Orion Township, Oakland County, it shall be unlawful for an operator of a vessel to exceed a slow-no wake speed.

"Slow-no wake speed" means a very slow speed whereby the wake or wash created by the vessel would be minimal.

The boundaries of the area described above shall be marked with signs and/or with buoys at all points of public entry. This includes all public access sites within the area described above. It is the responsibility of Orion Township to provide, place, and maintain all signage, including any buoys, to notify boaters of this watercraft control. All buoys must be placed as provided in a permit issued by the Department of Natural Resources and be in conformance with Michigan's approved Uniform Waterway Marking System. This watercraft control is only enforceable when properly marked.

Section 4 - Violations

Violations of this Ordinance are a misdemeanor and may be punished by a fine not to exceed One Hundred Dollars (\$100) together with costs of prosecution or imprisonment in the county jail or such other place of detention as the court may prescribe, for a period not to exceed ninety (90) days, or said fine, costs of prosecution, and imprisonment, at the discretion of the court.

SECTION 2 of Ordinance

Section 5 - Repeal

All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

Township Ordinance No.17 Water Regulations on "Little Square Lake" and Township Ordinance No.140 Square Lake Watercraft Control Ordinance, are specifically repealed.

SECTION 3 of Ordinance

Section 6 - Severability

This Ordinance and the various parts, sections, subsections, provisions, sentences and clauses are severable. If any part of this Ordinance is found to be unconstitutional or invalid, it is declared the remainder of this Ordinance shall not be affected hereby.

SECTION 4 of Ordinance

Section 7 - Savings

All proceedings pending and rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law when they were commenced.

SECTION 5 of Ordinance

Section 8 - Effective Date

This Ordinance shall be published in full in a newspaper of general circulation in the Charter Township of Orion qualified under State law to publish legal notices and shall become effective upon publication, as provided by law.

Copies of the proposed Ordinance can be viewed on the Township's website, www.oriontownship.org (see Orion Township Board meeting packets) and also are on file in the office of the Township Clerk, 2323 Joslyn Road, Lake Orion, Michigan, 48360, where they may be examined during normal business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday. Written comments may be submitted before the meeting to Penny S. Shults, Clerk, at the address listed above.

Penny S. Shults, Clerk
Charter Township of Orion

Publish: 03.20.24

PUBLIC NOTICE

Because the People Want to Know
ORION TWP.

CHARTER TOWNSHIP OF ORION NOTICE OF PUBLIC HEARING BUNNY RUN ANNEX #5 (PORTION OF) PRIVATE ROAD MAINTENANCE SAD #2

Notice is Hereby Given:

1. That the Board of Trustees of the Charter Township of Orion has initiated the process of making certain improvements for private road maintenance (grading, gravel, snow plowing, and chloride) in a portion of Bunny Run Annex #5 (Old Hickory Lane, Woodfield Drive, Ridge Road, Viefield Drive, Oak Trail and Camilla Blvd.) in Orion Township.

2. That a preliminary cost estimate prepared by the Township is on file with the Township Clerk.

3. That this Board has tentatively designated the following described lands in the township as constituting the Special Assessment District against which the cost of the improvement is to be assessed:

09-01-235-006	09-01-234-005	09-01-231-021
09-01-236-007	09-01-230-012	09-01-226-027
09-01-234-012	09-01-231-018	09-01-227-015
09-01-232-045	09-01-226-033	09-01-232-049
09-01-231-017	09-01-227-023	09-01-234-006
09-01-230-015	09-01-228-020	09-01-232-047
09-01-227-017	09-01-232-029	09-01-231-009
09-01-228-019	09-01-236-012	09-01-230-009
09-01-232-041	09-01-233-008	09-01-227-018
09-01-236-014	09-01-230-014	09-01-228-015
09-01-234-005	09-01-231-019	09-01-236-008
09-01-230-012	09-01-226-031	09-01-234-011
09-01-231-018	09-01-227-025	09-01-232-046
09-01-226-033	09-01-232-050	09-01-231-010
09-01-227-023	09-01-236-013	09-01-230-011
09-01-228-020	09-01-232-048	09-01-227-019
09-01-232-041	09-01-231-004	09-01-228-005
09-01-236-014		

4. The Special Assessment District is proposed to be created for a period of five (5) years or until a petition to discontinue the special assessment district is received with signatures that represent a majority of the properties in the district. Annual redeterminations of the cost of the improvement shall be necessary in the future, without a change in the boundaries in said Special Assessment District. The projected incremental increases are ten (10%) percent per year for the term of the improvement without additional public hearings.

5. That the Township Board will meet at the Orion Township Hall, 2323 Joslyn Road, Lake Orion, Michigan, 48360, on Monday, April 1, 2024, at 7:00 p.m. to hear and consider any objections to the improvement and to said Special Assessment

District.
6. If the Townst a special ass erties that be of the Public, provides that protested at confirming th Michigan Ta any dispute i hearing for th assessment in the future by law. Appe is required ir special asse An owner of assessed, o person to pr protest the s the Township hearing, in v is not requir

Publish: 3-20-20



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Publish: The Lal
Posted: March 5

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AROUND TOWN

Continued from Page 13

USA.No registration is required.
-- M.K.

Monthly Library Youth Services activities

The Orion Township Public Library is holding a number of youth activities throughout the month of March.

• Doggone Family Movie: March 25 from 6:30-8:15 p.m. in the Linda Sickles meeting room. Join our furry therapy friends as we gather to relax and watch a movie about some four-legged companions... in space! Snacks and fun games provided. No registration is required.

• Living in Space Workshop with Mad Science Detroit: March 26 from 2-3 p.m. in the Linda Sickles meeting room. Live the life of an astronaut as you suit up for space flight! Participate in a space mission and repair a torn solar panel on a satellite. Use teamwork to complete an important space mission and build your very own Spacewalk Mission™ at home. Registration is required.

For a full list of activities and to register visit oriontownship.librarycalendar.com -- M.K.

Teen Tuesday at the Orion Twp. Public Library

It's Teen Tuesday from 6:30-8 p.m. every month at the Orion Township Public Library.

The next Teen Tuesday dates are April 2 and April 16.

Teen Tuesday is a casual hang-out for teens who enjoy anything from anime, comics, video games, board and card games, D&D, crazy YouTube clips, crafts and more.

Snacks are provided. Online information: orionlibrary.org. -- M.K.

Online English Language Learning Conversation Group

The English Language Learning Conversation Group meets every Wednesday at 10:30 a.m. in the James Ingram Room. The group is led by all who wish to practice their English Language skills in a relaxed and informal setting.

The topics vary widely and it is a great learning experience as well as an opportunity to meet people within the community. -- M.K.

Alzheimer's Caregiver's support group every 2nd Tuesday of the month

Every second Tuesday of the month at 10:30 a.m. the Orion Township Public Library provides support for individuals who care for those with Alzheimer's disease or other related dementias in the James Ingram Room.

The group is led by a trained facilitator from the Alzheimer's Association Michigan Chapter. orionlibrary.evanced.info/signup. -- M.K.

Book Discussions for adults

The Orion Township Public Library is holding weekly adult book discussions

• March 21, 1:30 p.m. the Thursday Afternoon Book Club will meet in the James Ingram Room to discuss *The Road* by Cormac McCarthy

For a full list of book groups or book discussion kits visit orionlibrary.org/book-groups. -- M.K.

Open Mic Night at the Orion Center on March 21

Come out to the Orion Center from 5-8:45 p.m. for Open Mic Night every third Thursday of the month. Share your talent, poetry, music, dance or comedy with the community. All ages and abilities are welcome. There is no registration required. -- M.K.

Around Town

Have an event that people should know about? Maybe a guest speaker or musical performance?

Please email AroundTown@lakeorionreview.com by 9 a.m. on Mondays for publication in the current week's print edition.

Paid classes, business and promotional activities do not qualify for Around Town.

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Spacious Covered Deck • Covered Porch w/Vinyl
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LETTERS

TO THE EDITOR

Letters, 300 words or less, must be signed and include a phone number. We reserve the right to edit for clarity and liability. Letters must be written exclusively for the Lake Orion Review.

Clerk Shults expresses gratitude for assistance with Feb. 27 election

I wish to express my sincere gratitude to everyone who assisted with the February 27, 2024, Presidential Primary Election.

Heartfelt appreciation is extended to Lake Orion Baptist Church, Community of Christ Church, King of Kings Lutheran Church, Lake Orion United Methodist Church, St. Mary's in the Hills Church, Good Shepherd Lutheran Church, The River Church, Lake Orion Church of Christ, Orion Township Fire Station #2, Department of Public Works, Orion Township Library, Orion Center, Zion Community House, and Village of Lake Orion for providing outstanding community support by hosting a voting precinct. I'm hearing excellent reports about the kindness and warm hospitality everyone extended to our voters!

Special recognition is given to our Orion Township Clerk's Office staff and Community Programs and Facilities Staff for their hard work and dedication to the job at hand. In addition, I sincerely respect and appreciate our Election Inspectors who work diligently to ensure every vote is counted and each precinct ran with proficiency. Our dedicated workers serve the voters and Orion Township with excellence and ensure every vote is counted.

Special merit is given to the Oakland County Sheriff's Department and Orion Township Fire Department for their continued support. I also extend sincere gratitude to Election Commissioners Michael Flood and Brian Birney for their continued election administrative support and to Julia Dalrymple

for her assistance with election preparations.

Something wonderful happens when people come together and share a common goal and this election was marked by the unified effort put forth by everyone in our community.

We are now preparing for the August 6, 2024, Primary Election General Election and look forward to seeing you at the polls on Election Day.

Penny S. Shults
Orion Township Clerk

Opposed to cell tower on LOCS school property

Regarding the Lake Orion Community Schools efforts to install a cell tower on their vacant land located between Orion Road and Adams Road at 3416 E. Clarkston Road in Oakland Twp.

The closest neighbors to the proposed site voiced concern during the Oakland Twp. Planning Commission meeting. Our concerns were heard, yet brushed aside as the 3-2 vote was cast. The decision appeared to be approved before the meeting started.

All board members, Oakland Twp. and Lake Orion School Board, please note a part of Zoning Ordinance (section 16-416.02.C): "Site locations shall first consider: religious or other institutional sites, municipally owned site, government owned site, public park, or large permanent open space when compatible, and public or private school site."

The district owns the property, no school exists. The property does not fit into the above categories.

With a tower the school district will receive approximately \$1,800 a month but their gain will drive down residents' property values. (People tend not to purchase homes close to a cell tower.) Why not reduce the requirement to purchase the property and gain monies for the district now?

The tower facility is permanent, and it will use a large area of land. Additional land will be unusable

See **LETTERS** on 9

Shelby Says...

I'm a huge supporter of what I like to call 'me time.' That means something different for every person. I know a lot of people whose 'me time' consists of reading or watching their favorite television show or cooking uninterrupted. Sometimes they peacefully engage in a hobby, or take a bubble bath.



Shelby Stewart-Soldan

My 'me time' is those things sometimes, but I also like being by myself out in the world.

After a fairly tough week, my husband proposed an idea. He was going to meet up with some friends at the mall, so he told me to take his car, gave me some money, and sent me to the book store and I could just swing by and pick him up when I was done. I don't like going to the mall on weekends, and I didn't want to stay home where the dogs were getting on my nerves, so I agreed.

So I spent over an hour on Saturday sitting in a Barnes & Noble cafe with a book, reading and eating a bagel. This is not the first time I've done this, and I'm sure it won't be the last.

There's something very comforting about the Barnes & Noble cafe. Almost all the tables are occupied by one single person, all of us reading or studying or working solo. Once I saw an older man reading two books at once. One book was

Lake Orion Review Letter to

We encourage letters to the editor. All write address and a telephone for verification purposes only. Letters are subject to editing for clarity and brevity. Letters for the current week's publication is n

Email letters to: lakeorionreview@gmail.com
Review, 666 S. Lapeer Road, Oxford, MI 4837
ies, letters to third parties, form letters and letters will not be considered. All letters must be original. Letters for the current week's publication is n
columns submitted to The Lake Orion Review Newspaper Group publications and may be published electronically or other t

AROUND TOWN

A CALENDAR OF PLACES TO GO, PEOPLE TO SEE AND THINGS TO DO.

Academy Awards preview at OTPL March 6

Come out to the Orion Township Public Library from 7-8:30 p.m. on March 6 to hear from Tom Santilli, executive producer of *Movie Show Plus* and Rotten Tomatoes film critic, for an exciting discussion on the 2024 Oscar nominations.

Santilli will discuss the categories, and why certain films were nominated. Participants will get to vote for their favorite movies of the year. No registration is required. -- M.K.

Oxford High School Class of 1979 reunion on Sept. 28

The Oxford High School Class of 1979 will hold a class reunion on Sept. 28, 2024 and organizers want

to reach as many '79 Wildcats as possible.

Organizers are currently in the planning process but would like contact information for anyone who would like to attend. The reunion location and additional details will follow as soon as they become available.

Class of 1979 graduates are asked to call 248-628-4743 to submit their contact information, or visit the Oxford High Class of 1979 Facebook page to send contact information, and for continuous updates. -- J.N.

The Art of Storytelling Gallery at Orion Art Center

On March 7 from 6:30-8 p.m., join local artists as they display their work at the Orion Art Center, 115 S. Anderson St. in Lake Orion) based on the book "Kitchens of the Great Midwest" by J. Ryan Stradal.

The winners of the contest will be announced during the reception. Refreshments will be provided.

No registration is required. -- M.K.

Library's 'Learn to Meditate' series begins March 13

The Orion Township Public Library's "Learn to Meditate" series will begin on March 13 from 7-8 p.m. in the Linda Sickles meeting room.

Pushna Wellness will guide guests as they take this opportunity to hone their thoughts and breath and discover the many physical and mental benefits of meditation. Any person can meditate no matter where they are in life. Anyone unable to sit on the floor for extended periods of time can lay down or sit in a chair.

No registration is required. The series will continue on April 10 and May 8. -- M.K.

Ask a Lawyer Series: Q&A at the Orion Twp. Library

Come by the library from 7-8:30 p.m. on the third Wednesday of the next three months for a Q&A session on rotating legal topics.

March 20: Any general legal questions

See **AROUND TOWN** on 22

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AROUND TOWN

Continued from Page 22

supportive, enthusiastic listeners who can help your child practice reading here at the library. Book Buddies is for children in grades kindergarten to second grade. Registration is required.

• The Joys of Art for Kids: Collage: March 15 from 2-3:30 p.m. in the Linda Sickles meeting room. Explore different techniques and materials while you create your very own masterpieces. Registration is required.

• If you Give a Kid a Book Club: March 20 from 1-1:45 p.m. in the Linda Sickles meeting room. Get together to read from an early reader or picture book series.

Children will read, discuss and do activities based on the books. Books in the series will be available to check out after the meeting to continue the reading fun. No pre-reading is required. This program is for children in grades Kindergarten to second grade.

• Rather Be Reading Book Club: March 20 from 2-3 p.m. in the Linda Sickles meeting room. Elementary school aged students who love to read will be meeting to talk about enjoy activities based on the book *Esperanza Rising* by Pam Muñoz Ryan. This program is for children in grades third through fifth.

• Doggone Family Movie: March 25 from 6:30-8:15 p.m. in the Linda Sickles meeting room. Join our furry therapy friends as we gather to relax and watch a movie about some four-legged companions... in space! Snacks and fun games provided. No registration is required.

• Living in Space Workshop with Mad Science Detroit: March 26 from 2-3 p.m. in the Linda Sickles meeting room. Live the life of an astronaut as you suit up for space flight! Participate in a space mission and repair a torn solar panel on a satellite. Use teamwork to complete an important space mission and build your very own Spacewalk Mission™ at home. Registration is required.

For a full list of activities and to register visit oriontownship.librarycalendar.com -- M.K.

Book Discussions for adults

The Orion Township Public Library is holding weekly adult book discussions throughout the month of March.

• March 13, 1 p.m. the Book Bunch will meet in the Orion Center to discuss *The Rose Code* by Kate Quinn.

• March 18, 7 p.m. the Dine, Drink, and Discuss Book Club will meet at Opa's Food and Spirits to discuss *The Last of the Mohicans*, by James Fenimore Cooper.

• March 21, 1:30 p.m. the Thursday Afternoon Book Club will meet in the James Ingram Room to discuss *The Road* by Cormac McCarthy

For a full list of book groups or book discussion kits visit orionlibrary.org/book-groups. -- M.K.

Open Mic Night at the Orion Center on March 21

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Teen Tuesday is a casual hang-out for teens who enjoy anything from anime, comics, video games, board and card games, D&D, crazy YouTube clips, crafts and more.

Snacks are provided. Online information: orionlibrary.org. -- M.K.

Around Town

Have an event that people should know about? Maybe a guest speaker or musical performance?

Please email Around Town items to lakeorionreview@gmail.com by 9 a.m. on Mondays for publication in the current week's print edition.

Paid classes, business and promotional activities do not qualify for Around Town.

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Section 7 – Savings

All proceedings pending and rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law when they were commenced.

SECTION 5 of Ordinance

Section 8 – Effective Date

This Ordinance shall be published in full in a newspaper of general circulation in the Charter Township of Orion qualified under State law to publish legal notices and shall become effective upon publication, as provided by law.

Copies of the proposed Ordinance can be viewed on the Township's website, www.oriontownship.org (see Orion Township Board meeting packets) and also are on file in the office of the Township Clerk, 2323 Joslyn Road, Lake Orion, Michigan, 48360, where they may be examined during normal business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday. Written comments may be submitted before the meeting to Penny S. Shults, Clerk, at the address listed above.

Penny S. Shults, Clerk
Charter Township of Orion

Publish: 03.06.24

PUBLIC NOTICE
Because the People Want to Know
ORION TWP.

NOTICE OF PUBLIC HEARING

The Charter Township of Orion Zoning Board of Appeals will hold a public hearing on Monday, March 25, 2024, at 7:00 pm at the Orion Township Municipal Complex, 2323 Joslyn Road, Lake Orion, Michigan 48360, on the following matter:

AB-2024-09. Keith Ford and Bruce Calhoun (Creekwood Architecture), for 3850 Joslyn Rd., 09-28-376-031

The applicants are seeking 2 variances from Zoning Ordinance #78 – Zoned GB

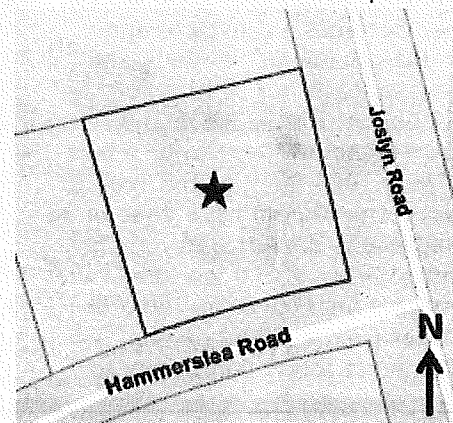
1. A 10-ft. drive aisle setback variance for a drive aisle to be 20-ft. from the north property line.
2. A 10-ft. landscape greenbelt width variance for the landscape greenbelt width to be 20-ft. along the north property line.

You may send correspondence regarding this case to the Charter Township of Orion, 2323 Joslyn Rd., Lake Orion, MI 48360 to the attention of the Zoning Board of Appeals or send an email to lharrison@oriontownship.org. You may also attend the public hearing in-person to express your views and/or concerns.

A copy of the proposed ZBA application is on file in the Planning & Zoning Department and may be viewed between the hours of 8:30am to 4:30pm, Monday through Friday, until the date of the public hearing.

Orion Township will provide necessary and reasonable auxiliary aids, and services for individuals with disabilities at the public hearing upon advance notice by writing or calling Penny S. Shults, Township Clerk, 2323 Joslyn Road, Lake Orion, Michigan 48360; (248) 391-0304, ext. 4001. Please contact the Clerk's office at least 72 hours in advance of the public hearing.

Dan Durham, Chairman
Zoning Board of Appeals
Charter Township of Orion



AROUND TOWN

Continued from Page 10

April 17: Divorce/Family
May 15: Estate Planning -- M.K.

Beyond the Shelves: How to Download Books, Movies, Music and more

Join Troy the Tech Librarian in the James Ingram room on March 20 from 7-8:20 p.m. to learn about all the free digital content you can download or stream from the library at home using hoopla, Kanopy and Libby. Bring your mobile device and library staff help you get set up.

No registration required. All are welcome, but please note that only Orion residents can access OTPL digital content services. If you have a library card from a surrounding library (Oxford, Clarkston, Auburn Hills, Rochester Hills, etc.) you must check to see what digital content they offer. -- M.K.

OTPL presents Songs And Stories of Ireland

On March 23 from 2-3:30 p.m.

PUBLIC NOTICE
Because the People Want to Know
ORION TWP.

CHARTER TOWNSHIP OF ORION PUBLIC NOTICE

The 2024 Orion Township March Board of Review will meet at the Orion Municipal Complex, 2323 Joslyn Road, Lake Orion, Michigan on the following dates:

- March 5, 2024 (Tuesday), 9:00 a.m. – 9:30 a.m., organizational meeting. Appeals begin from 9:30 a.m. – 12:00 p.m. and 1:00 p.m. – 4:30 p.m.
- March 11, 2024 (Monday), 9:00 a.m. – 12:00 p.m. and 1:00 p.m. – 4:30 p.m.
- March 13, 2024 (Wednesday), 1:00 p.m. to 5:00 p.m. and 6:00 p.m. to 9:00 p.m.

If you wish to appear and protest your valuation, schedule an appointment in ADVANCE for the Board of Review by contacting Oakland County Equalization Division Toll Free at (248)858-0776.

Property owners may appeal by letter. All letter protests must be received prior to the closing of Board of Review to be considered by the Board of Review. A current letter of authorization is required if you are appealing an assessment on behalf of a property owner. Please send correspondence to: Charter Township of Orion, Attn: Assessing, 2323 Joslyn Road, Lake Orion, MI 48360.

Persons with disabilities needing accommodations for effective participation in this meeting should contact the Township's Clerk's Office at 248-391-0304, at least one day in advance to request mobility, visual, hearing, or other assistance.

Penny Shults, Clerk
Charter Township of Orion

Posted: Feb 28, 2024
Publish: March 6, 2024

in the Linda Sickles meeting room, join Irish singer and songwriter Edna Reilly for a journey across the Atlantic through music.

From Dublin, Ireland and now living in Michigan, Enda Reilly's shows delight, educate and entertain with the Irish drum, celtic guitar, and vocal arrangements of celtic folk songs. Enda is a seasoned performer and enjoys bringing his unique flavor of Irish music and culture to the USA.

No registration is required. -- M.K.

Monthly Library Youth Services activities

The Orion Township Public Library is holding a number of youth activities throughout the month of March.

• Book Buddies: March 12 from 6-7 p.m. in the youth activity room. Kids will be paired with a teen reading buddy to practice reading aloud, help sound out words, and assist with comprehension through stories, rhymes, and games.

Teen reading buddies are

See **AROUND TOWN** on 23

PUBLIC NOTICE
Because the People Want to Know
LAKE ORION SCHOOLS

ADVERTISEMENT FOR BIDS

Lake Orion Community Schools (LOCS) will receive sealed proposals for:

Structured Cabling RFP

Until 3:30 PM, local time, March 18th, bids will be received by Mr. Craig Schoon at Lake Orion Community Schools, Technology Department, 455 E. Scripps Road, Lake Orion, MI 48360 at which time, and place, all proposals will be opened and read aloud. Proposals received after the above stipulated date and time will not be opened, considered or accepted. Lake Orion Community Schools is not liable for any delivery or postal delays. On or about March 1st, Request for Proposal (RFP) documents can be obtained at: <https://sigma.michigan.gov/webapp/PRDVS2X1/AltSelfService>

Please contact Amy Sasina at Amy.Sasina@plantmoran.com if you have any questions regarding obtaining this information.

All proposals must be submitted on forms provided with the RFP and comply with the requirements of the RFP. All bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner (bidder) or any employee of the bidder and any member of the Board of Education or District Administration, and a signed and notarized statement to comply with the Iran Economic Sanctions Act of 2012. No bid shall be accepted that does not include these documents.

Lake Orion Community School's local preference resolution will be followed for all proposals. LOCS reserves the right to reject any or all bids, in whole or in part, to waive any irregularities therein and accept that bid, which best serves the District's interest.
Publish: March 6 & 13, 2024

Facebook post – March 2024

Orion Township Public Library

March 31, 2024

Happy Easter! We hope everyone enjoyed the holiday weekend. Now that Spring Break is also coming to an end, it's time to get back into the grind.

First off, it's Library VIP time again! Stop in the library and visit the Youth Services desk to get your very own Library VIP yard sign. Then, display your sign with pride in front of your home and if our Prize Patrol sees it, you could win prizes! If you have a sign from a previous year, feel free to display it. There is a chance to win each week throughout April.

As for programs this week, we're back to basics with regularly scheduled programming. See our online calendar of events for more info.

Orion Township Public Library

March 29, 2024

Are you ready for the upcoming Solar Eclipse on Monday, April 8th? It will begin at 2:00pm and will cover 99% of the sun from our vantage point by 3:14pm. Join us in our Reading Gardens behind the library for this once in a lifetime event!

Eclipse glasses will be available beginning MONDAY, APRIL 1ST. Supplies of glasses are limited, so we are allowing 1 pair of glasses per person in your household (maximum of 5 pairs). Please contact us for more information.

Orion Township Public Library

March 29, 2024

You may have noticed this sign out in front of the library. Please read this special statement regarding the Special Land Use application on our Library News page by following this link:

<https://www.orionlibrary.org/.../orion-township-public...>

For further information or inquiries regarding the Special Land Use application, please contact the Orion Township Planning and Zoning Department at 248-391-0304 ext. 5002. For information regarding library services please contact Chase McMunn, Library Director, at 248-693-3000. We look forward to sharing further updates on this exciting project as it progresses.



Orion Township Public Library

March 28, 2024

A reminder that the library will be closed this Saturday, March 30th, & Sunday, March 31st, for the Easter Holiday.

Happy Easter!

Orion Township Public Library

March 27, 2024

It's that time of year again! Show your library love by being a Library VIP! Simply pick up your yard sign from the library, put it up in your front yard or window, and then you could be picked to win a prize package from us and a community partner. Yard signs will be available beginning April 1st. There's a chance to win a prize every week throughout the month!

And don't forget National Library Appreciation Week is April 7th - 13th. Stop in to see all of the fun things we have planned all week long!

Orion Township Public Library

March 25, 2024

Librarians, caregivers, and children ages 0-5 will join residents of [Pomeroy Living Orion](#) for stories, songs, snacks, and more! Families of residents are encouraged to bring their children and participate in this program encouraging social interaction between generations. Registration Required. Register online or by calling 248-693-3002.

Orion Township Public Library

March 24, 2024

WE WERE SO CLOSE! But NoOoOoOo, winter had to get one more in. [Lake Orion Community Schools](#), does Mother Nature know it's SPRING Break this week?

For everyone who braved sticking around Michigan this Spring Break, we have plenty of programming for you and your family all week long. And, in getting ready for the Solar Eclipse on April 8th, they're Space Themed!

First, Monday has gone to the dogs as we welcome our Doggone Readers for a family space movie at 6:30pm. Please note that we do not have Little Lit this week, but we do have an Intergenerational Storytime on Tuesday at 10:30am at [Pomeroy Living Orion](#) (registration is required) as well as a Special Space Storytime this Thursday at 11:00am. We also would like to welcome [Mad Science of Detroit](#) Tuesday at 2:00pm for a Living in Space Workshop for kids in Grades 2-5 (registration is also required). Then, on Friday at 2:00pm, we welcome K-5th Graders for Out of This World crafts and activities.

Finally, a reminder that the library will be closed Saturday & Sunday, March 30 & 31, for Easter. The Orion Center Branch will be closed on Good Friday. Happy Easter to those who celebrate!

Orion Township Public Library

March 23, 2024

Kick off your spring break on Monday evening as a family with a fun movie and our furry therapy friends! Join Claire, Henry, and more as we watch a fun movie about dogs... in space. Snacks will be provided, along with a fun solar take-home surprise!

The movie will begin promptly at 6:35pm, so grab your comfiest blankets and pillows for a relaxing time!

Orion Township Public Library

March 20, 2024

Next Wednesday, March 27, from 10:30am to 5:00pm: Be a Lifesaver! Donate blood at the Orion Library. To schedule an appointment, visit <https://www.redcrossblood.org/give.html/find-drive> and enter the sponsor code: orionlibrary. Appointments can also be scheduled with Lori Morris at 248-693-3000 x435. Walk-ins are also welcome.

Orion Township Public Library

March 18, 2024

Do you have an 11th grader taking the SAT/ACT in April? Maybe even an eager 10th grader looking for tips for the May AP exams? Join us tomorrow evening, March 19th, beginning at 6:00pm for SAT Tips & Tricks. Spend an hour at OTPL with Rob Osterman of Huntington Learning Center for last-minute tips and tricks going into your college board test. See our Facebook Events page for more details or call 248-693-3001.

Orion Township Public Library

March 17, 2024

Top o' the evenin' to ye! Even though St. Patrick's Day is today, we have the Luck o' the Irish with us all week with our programs! First, on Tuesday, March 19 at 6:00pm, teens can get SAT Tips & Tricks from the Huntington Learning Center. Then, on Wednesday, we have two programs; one will bring you some luck in legal issues with our Ask a Lawyer Series: Q&A at the Library with Spresser Ogden PLLC and then find your pot of gold in savings with the Beyond the Shelves: How to Download Books, Movies, Music, and more from the library. Both programs start at 7:00pm.

On Saturday, March 23, we have two special programs for everyone in the family. First, join Michigan's Ukulele Ambassador Ben Hassenger as he teaches Beginning Ukulele for ages 8-108. Registration is required. This program is co-sponsored by the Music is the Foundation non-profit. Finally, let the songs of Ireland take you across the Atlantic through the voice of Irish singer and songwriter Enda Reilly at our Songs and Stories of Ireland concert for all ages. As always, see our online calendar for more information.

Happy St. Patrick's Day!

Orion Township Public Library

March 16, 2024

Let the songs of Ireland take you across the Atlantic through the voice of Irish singer and songwriter Enda Reilly. From Dublin, Ireland and now living in Michigan, Enda Reilly's shows delight, educate and entertain with the Irish drum, celtic guitar, and vocal arrangements of celtic folk songs. Enda is a seasoned performer and enjoys bringing his unique flavor of Irish music and culture to the USA.

*This program is generously sponsored by the Friends of the Orion Township Public Library.

Orion Township Public Library

March 14, 2024

What a great time with almost 100 Lake Orion 5th Graders and their families.

We are highly impressed with all the reading and prep these students did to excel at the 2024 Battle. Give yourselves a hand 🙌!



ONTV News: Battle of the Books 2024

On Saturday, March 9th, 100 5th graders formed 22 teams to compete in the 2024 Battle of the Books. Winners were announced on March 11th during a ceremony a...

Orion Township Public Library

March 13, 2024

There is still room in our Beginning Ukulele Workshop for everyone ages 8-108 on Saturday, March 23, at 11:00am. This fun class will be taught by Michigan's Ukulele Ambassador Ben Hassenger and co-sponsored by the Music is the Foundation non-profit. You will learn a brief history of the instrument and all the basics you need to get started playing right away, including tuning, chords, strumming and more! Loaner ukuleles will be provided. Registration is required, so please visit our online events calendar or call us to reserve your spot today!

Orion Township Public Library

March 13, 2024

We are excited to partner with Heartfelt Impressions and their annual Literacy Night event! We will be there giving out swag and information about upcoming events and programs here at the library that promote early literacy. You do not need to attend Heartfelt Impressions to come to this event. Click below for more information.

Orion Township Public Library

March 12, 2024

Do you have an 11th grader taking the SAT/ACT in April? Maybe even an eager 10th grader looking for tips for the May AP exams? Join us next Tuesday, March 19, at 6:00pm and spend an hour at OTPL with Rob Osterman for last-minute tips and tricks going into your college board test. See the event for more information or call (248) 693-3001 for more information.

Orion Township Public Library

March 11, 2024

Hey Teens! See how easy it is to turn melted crayons into beautiful art this Saturday, March 16 at 2:00pm. Come join us at the library to make a colorful crayon pendant. Registration required. Register online or by calling 248-693-3001.

Orion Township Public Library

March 9, 2024

We could not do some of the amazing programs for you without the help from our community partners. This week we were very lucky to partner with two different local organizations to put on two great programs. First, on Thursday, March 7th, we were welcomed at the [Orion Art Center](#) for our 2nd annual Art of Storytelling gallery opening. Artists read the book "Kitchens of the Great Midwest" by J Ryan Stradal and created works of art based on the novel. The winners of the contest were announced that evening. You can see all of the contestants' works on display at the Orion Art Center at 115 Anderson St., in downtown Lake Orion. Then, on Saturday, March 9th, we held our 39th annual 5th Grade Battle of the Books at Waldon Middle School. We would like to thank [Lake Orion Community Schools](#) for providing us with the facilities to host the 5th Grade Battlers who read 11 books and took our trivia challenge as well as their friends and family members who were there to cheer them on. (About 300 people total!) Congratulations Battlers, you all did a wonderful job! Our purpose at the library is to enrich the lives of Orion Township, and we simply cannot achieve this without the support from our community partners. Thank you!

Orion Township Public Library

March 8, 2024

Happy National Women's Day from the [Michigan Library Association](#) Spring Institute conference for youth services! Ms. Halli, Ms. Ashley, and Ms. Lydia(not pictured) attended keynotes and various information sessions the last few days in Muskegon, MI on all things on youth in libraries. We are revived and ready to bring all we've learned back to OTPL! Thanks to MLA for these photos!



Orion Township Public Library

March 8, 2024

Looking to take a break and quiet your mind in these hectic times? Join us and [Pushna Wellness](#) on Wednesdays, March 13, April 10, May 8 at 7 pm for the Learn to Meditate Series. Pushna Wellness will guide you as you take this opportunity to hone your thoughts and breath and discover the many physical and mental benefits of meditation.

This program is generously sponsored by the [Friends of Orion Township Library](#)

Orion Township Public Library

March 7, 2024

Parents: Looking for help with your K-2nd Grader's reading skills? Join us at Book Buddies Tuesdays, March 12th and April 9th, at 6:00pm! Kids will be paired with a teen reading buddy to practice reading aloud, help sound out words, and assist with comprehension through stories, rhymes, and games. Teen reading buddies are supportive, enthusiastic listeners who can help your child practice reading here at the library. Registration is requested.

Orion Township Public Library

March 2, 2024

This Thursday, March 7th, at 6:30pm. Join us at the [Orion Art Center](#) for our Art of Storytelling Gallery Opening! See the Facebook Event for more info.

Orion Township Public Library

March 1, 2024

The library is excited to welcome Tom Santilli, Executive Producer of Movie Show Plus and Rotten Tomatoes film critic, for an exciting discussion on the 2024 Oscar nominations. Tom will discuss the categories, why certain films were nominated, and participants will get to vote for their favorite movies of the year. There will also be a screening of a past short-film award winner. Showtime is at 7:00pm this Wednesday, March 6th. See our calendar of events for more details.